

Resume

of

Md.Abdul Latif

Mailing Address

House- 128, Road- 05, Block- F, Section- 11,

Journalist R/A, Pallabi, Mirpur, Dhaka-1216

Cell- 01720663638

E-mail: latif10720@gmail.com



Objectives

Looking for a hard and challenging job where I utilize my potentiality and skills to do something innovative, and to give the best outcome and I willable to enhance my knowledge.

Academic Achievement

Masters of Social Science (M.S.S)

Name of Institute : M.M. College, Jossore
Board : National University
Department : Political Science
Passing Year : 2003
Result : 2nd Division

Bachelor of Social Science (B.S.S)

Name of Institute : M.M.College, Jossore
Board : National University
Department : Political Science
Passing Year : 2002
Result : 2nd Division

Higher Secondary Certificate (H.S.C)

Name of Institute : Chuadanga Govt. College
Board : Jessore
Group : Humanities
Passing Year : 1999
Result : 2nd Division

Secondary School Certificate (S.S.C.)

Name of Institute : Kutubpur High School
Board : Jossore
Group : Science
Passing Year : 1996
Result : 2nd Division

Computer Education

- Have experience on Microsoft office (MS Word, Excel, Power Point) Program.
- Have Proficiency of using Internet Browsing.

Working Experience

- I have worked as a “Senior Branch Manager” in BRAC Micro Finance Program (DABI, Agriculture Credit Programe) at Kushtia Sadar, Kushtia from 8th April, 2007 to 23th Feb, 2015. (8Years Experience).
- I have worked as “Assistant Channel Officer” in Dutch Bangla Bank Plc. Mirpur 10, Dhaka from 1st September, 2015 to 13th June, 2024. (8Years Experience).

Language Skills

- Excellent Performance over Bengali writing, reading and speaking
- Ability to reading, speaking and listening English
- Have a good experience of communicate with people at different level on different circumstances

Competence

- Good in working as a team members.
- Hard worker, self-motivated and confident person.
- Professional, futuristic and optimistic person.

Basic Information

Full Name : **Md.Abdul Latif**
Father's Name : Late. Md. Liakat Ali
Mother's Name : Mrs. Arshina
Date of Birth : 20thJuly,1980
Home District : Chuadanga
Permanent Address : Vill-Kutubpur, P.O.-PirpurKulla,
P.S.-Damurhuda, Dist.-Chuadanga.
Nationality : Bangladeshi (By Birth)
Religion : Islam
Sex : Male
Marital Status : Married
Height : 5'-6"
Blood Group : O+ ^{VE}

Reference

Md Ayub Hossain

Channel Officer
Dutch Bangla Bank PLC
Dinajpur Branch
Cell:+88-01740814016

Md Masum Billah

Assistant Channel Officer
Dutch Bangla Bank PLC
Pallabi Branch, Dhaka
Cell:+88-01964148778

Declaration

I the undersigned, certify to that best my knowledge and belief C.V correctly described my Qualifications, Experience and myself. I understand that any willfully misstatement described here in May disqualification or dismissal, if employed.

Date:

Md. Abdul Latif