

Resume of Nondita Saha

Cell: 01785844055, 01907500360

Objective:

To work in an environment where I can exercise my creative and skill in order to develop, extend and acquire new skills and at the same time contribute to the company. To enhance my experience and skill so that I can reach you goal to build my career with support your company.

Key Qualities:

- Strong technical knowledge
- Good sense of responsibility and reasoning
- Ability to work under challenging, stressed conditions and long hours.
- Willingness to work in a team.
- Organized & self motivated.
- Ability to coordinate and oversee the work of subordinates.
- Ability to strategically plan, develop and implement programs and operations toward achievement of team's mission, goals, and objectives.
- Problem-solving and decision-making abilities.
- Interpersonal and communication skills that promote ability to serve as a liaison and resource.
- Excellent computer skill

Educational Background:

Name of the Examination	: MATS
Group/Subject	: Science
Name of the Institute	: Khulna MATS
Board	: The State Medical Faculty of Bangladesh
Year of Passed	: 2016
Division/G.P.A	: Passed
Name of the Examination	: Secondary School Certificate(S.S.C)
Group/Subject	: Science
Board	: Jessore
Year of Passed	: 2013
Division/G.P.A	: 3.75

Language Proficiency:

Language	Writing	Reading	Speaking	Understanding
Bengali	Excellent	Excellent	Excellent	Excellent
English	Good	Excellent	medium	Excellent

Personal Details:

Name : Nondita Saha
Father's Name : Nibash Chandra Saha
Mother's Name : Anima Bala Saha
Date of Birth : 01/12/1996
Permanent Address : Vill- PurboBasabati,Doratana Road, P.O-Bagerhat,
P.S-Bagerhat Sadar, Dist-Bagerhat.
Present Address : Vill-Purbo Basabati,Doratana Road, P.O-Bagerhat,
P.S-Bagerhat Sadar, Dist-Bagerhat
Material Status : Unmarried
Religion : Hindu
Blood Group : A-(Negative)
Nationality : Bangladeshi By Birth

Work Experience:

1. Internee doctor's of Bagerhat Sadar Hospatil and Forirhat Upazila Hospital
2. Works at poly clinic at Bagerhat, Puraton Bazar
3. Works at Khulna life care hospital ,22/1 Shaikpara,Dalmil more.(2020,to 31April,2021 June)

Computer Skill:

Application: Microsoft office Application, Browsing Application, Google Search Engine Expert, Audio & Video Editing, Photo Editing, Website Developing Tool (Adobe dream weaver).

Hardware: Capable of installing any windows operating system. Good knowledge on computer servicing and customizing.

Typing Skills: Good (Bengali 20 word, English 40 word Per Minute)

Declaration:

"I do hereby declare and certify that all information stated above is true and complete to the best of my knowledge and belief"

Reference:

1. Dr. Sunil Kumar Das
MBBS Doctor
PGT Surgery of Dhaka Medical College
Cell No: 01711-347946
2. Dr. S.M Shahaneyoj
M.B.B.S, B.C.S
Consulted of Bagerhat Sadar Hospital
Cell No: 01765-696757

Date:

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Signature