

Resume



Name: Asaduzzaman
BM & DC, Reg.No: D-31056
Email: asaduzzamanshipon7@gmail.com
Mobile: +8801838594290

► Carrier & Application Information

To build a carrier having a challenging position with a company that is rapidly expanding and offers good advance potentiality. I want to deliver my academic knowledge and personal proficiency for achieving the organization's aim and serving my beloved country. My passion is to do creative Jobs.

► Professional Certificate

Certificate	:	BM&DC, Reg.No: D-31056
Institute	:	Bangladesh Medical and Dental Council
Address	:	Dhaka
Registration	:	Active

► Academic Qualification

Course Name	:	Diploma In Medical Assistant
Institute	:	Green International Medical Assistant Training Institute
Result	:	Passed
Passing Year	:	2021
Achievement	:	Medical Assistant Certificate

► Academic Qualification

Course Name	:	Secondary School Certificate Examination
Institute	:	Annadanagar M/L High School
Group	:	Science
Board	:	Dinajpur
Result	:	4.06 [Out OF 5.00]
Passing Year	:	2014

Career and Application Information:

Looking For	:	Entry Level Job
Available For	:	Full Time
Present Salary	:	Tk.19000
Expected Salary	:	Tk.25000
Preferred Job Category	:	Medical/Pharma, NGO/Development, Data Entry/Computer Operator, Other Special Skilled Jobs
Preferred District	:	Any where in Bangladesh.
Preferred Country	:	Libia, China, Australia, Canada, Italy, India.
Preferred Organization Types	:	Govt./Semi Govt./Autonomous body, NGO, Hospital, Diagnostic Centre, Clinic

► Training Session-1

CourseTitle	:	Internship
Institute Name	:	District Sadar Hospital
The topics cover edduring the course include	:	Medicine, Gynaecology Surgery Unit & all Hospital Unit.
Duration	:	09 Months
Address	:	Kurigram Sadar

► Training Session-2

CourseTitle	:	Internship
Institute Name	:	Upazila Health Complex
The topics cover edduring the course include	:	Training at Indoor,Outdoor & Emergency Department
Duration	:	03 Months
Address	:	Pirgachha,Rangpur

► Computer Skills

Fieldsof Computer Skills	:	MSWord,Excel,Power Point & Internet Browsing
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► Language Proficiency

Language	Reading	Speaking	Writing
Bengali	Excellent	Excellent	Excellent
English	Excellent	Good	Excellent

► Personal information

Full Name	:	Asaduzzaman
Father'sName	:	Md. Abdul Awal
Mother'sName	:	Most. Shefily Begum
Present Address	:	Vill: Itakumari, Post: Itakumari, Upazila: Pirgachha,District: Rangpur.
Contact Address	:	To present address
Permanent Address	:	Vill: Itakumari, Post: Itakumari, Upazila: Pirgachha,District: Rangpur.
Mobile	:	01838594290
Email	:	asaduzzamanshipon7@gmail.com
Date of Birth	:	16/10/1998
Nationality	:	Bangladeshi (by birth).

NID	:	8704547556
Sex	:	Male.
MaritalStatus	:	Unmarried.
BloodGroup	:	B+ve
Religion	:	Islam.
Height	:	5" 8'
Weight	:	73Kg

► Personal Skills

- Efficient in effective communication and good public relations.
- Quite confident and friendly when meeting and assisting people at all levels and able to Provide them with a quality service.
- I have strong analytical, problem solving and decision making ability
- Always I am interested to take a challenging work.
- I have positive attitude to my responsibility.
- Willing to work in a team for promising achievement
- Hard working in any environment

► Reference

Full Name	:	Amzad Hossain
Designation	:	General Surgeon
Hospital Name	:	Rangpur Medical College
Address	:	Dhab Jail Road, Rangpur
Mobile	:	01716-038394
Nick Name	:	Amzad

► Declaration

Here by I declare that all information furnished in these curriculum vitae are correct and complete.

Asaduzzaman

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