

RESUME

MD. SHOHEL RANA



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Career Objective:

To build up career in a challenging environment with excellent career development prospect, where hard work, strict discipline, good communications skill & creative problem solving are the corner stone of success.

Educational Qualification:

Bachelor of Business Administrations (B.B.A)

Institute : Shahid Govt. Bul Bul College, Pabna
University : National University
Subject : Accounting
Result : 3.07 Out of 4.00
Passing Year : 2021

Higher Secondary Certificate (H.S.C)

Institute : Pabna Islamia College, Pabna
Group : Science
Passing Year : 2016
Result : 3.75 Out of 5.00
Board : Rajshahi

Secondary School Certificate (S.S.C)

Institute : Maligacha Mojidpur Dakhil Madrasah
Group : Science
Passing Year : 2014
Result : 4.69 Out of 5.00
Board : Madrasah

Job Experience:

- 1. Company Name :** AR Transport, Pabna
Destinations : Junior Monitoring Officer
Durations : 07 Months
Locations : Bscic, Pabna
- 2. Company Name :** AR Specialized Auto Rice Mills, BSCIC, Pabna
Destinations : Assistant Accounts
Durations : Till Now
Locations : Bscic, Pabna

Special Skills:

- ✓ Have the ability to work independently.
- ✓ Can work with people of all level.
- ✓ Posses' analytical abilities of problem solving.
- ✓ Have ability to do work under pressure any circumstances.

Language Skill:

- ✓ Fluent in Reading, Writing, Speaking and Listening (Both in Bengali and English Languages)

Features and Core Strength:

- ✓ Excellent interpersonal communication skills.
- ✓ Innovative, persuasive, self-driven and goal oriented.
- ✓ Strong team player & relationship management skills.
- ✓ Positive attitude to professional pressure.

Computer Literacy:

- ✓ I am an efficient use of Computer as Ms Word, Excel, MS Excess, Power-Point etc. Ability in Internet -Browsing.

Personal Details:

Name	:	Md. Shohel Rana	
Father's Name	:	Md. Firoj Ali	
Mother's Name	:	Mst. Sufia Khatun	
Date of Birth	:	15 th August, 1999	
Nationality	:	Bangladeshi	
Religion	:	Islam	
Gender	:	Male	
Marital Status	:	Single	
Height	:	5 Feet 4 Inch.	
Weight	:	58 Kg.	
Blood Group	:	A ⁻ (Negative)	
Permanent Address	:	Vill: Mahmudpur, P.S: Pabna Sadar,	Post: Mahmudpur Madrasah, Dist: Pabna.
Present Address	:	Vill: Mahmudpur, P.S: Pabna Sadar,	Post: Mahmudpur Madrasah, Dist: Pabna.

Declaration Of Authenticity:

I am declaring that the information which I have present is true to my knowledge & I will be able to present appropriate if it is required.

Md. Shohel Rana

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