

RESUME OF SHAMIM

Vill : Ramjibonpur, P.O. : Gopalpur.
P.S. : Gopalpur, Dist : Tangail.
Cell: 01742-857056

Job Objective

- To be employed in a position according to my educational background & ability to Work in a dynamic & challenging job environment having scope to prove my potentialities.
- To work in a professional environment where there is an opportunity for self-assessment and self-improvement in both individual and group based activities for facing critical challenges with devoting integrity.

Career Summary

I prefer to work in an organization where friendly organized environment with team spirit that I can get a good opportunity for career development to any area of job particularly in the computational activity area which is suitable for me according to my qualification that I would be able to use my knowledge and experience.

Academic Records

Bachelor Degree of (Honours) :

University : National University
Institution : Gopalpur Govt. College.
Subject : B.B.A
Year : 2022
Result : CGPA 2.75 (Out of 4.00)

Higher Secondary School Certificate (H.S.C)

Institution : Gopalpur College
Group : Business Studies.
Result : 3.50 out of (5.00)
Passing Year : 2015
Board : Dhaka.

Secondary School Certificate (S.S.C)

Institution : Gopalpur High School.
Group : Science.
Result : 3.94 out of (5.00)
Passing Year : 2013
Board : Dhaka

Skills

Computer : (Six Months) Basic Computer Knowledge such As: Operating System: Windows, Word, Processing, Tool: Microsoft Word, Spreadsheet analysis Tool: Microsoft Excel, Database: Microsoft Access & Power point . Others: Internet Browsing & E- mail, Corresponding.

Communication

English (Reading, Speaking, and Writing)
Bengali (Reading, Speaking, and Writing)

Abilities

- Hard working, prepared to work long hours if necessary.
- Confident and friendly as person, smart, energetic and always cheerful.
- Ability to work in a team.
- Ability to manage and work independently and under pressure.
- Strong managerial, analytical, Leadership and interpersonal communication skills.

Personal Information

Name	: Shamim.
Fathers Name	: MD. Kabel Uddin.
Mothers Name	: Shafiya Begum.
Permanent address	: Vill: Ramjibonpur , P.O.- Gopalpur, P.S.-Gopalpur, Dist - Tangail.
Date of Birth	: 10-05-1997
Nationality	: Bangladeshi (by birth)
Marital Status	: Married.
Religion	: Islam
Blood Group	: AB (+) positive
Height	: 5' 6"
Sex	: Male
Weight	: 58 kg

Declaration

I do declare that all information hear is true to my knowledge. If required & where, this applicable document can be supported by authentic certificate/paper.

Signature:

Date: