

**CURRICULUM VITAE**  
Of  
**PARVEZ AHMED MARUF**



**CAREER OBJECTIVE:**

To seek challenging job competitive environment where my knowledge and ability can be utilized to yield the maximum benefit to the organization as well as myself and want to work as dedicated, devoted, dynamic and energetic employee.

**PERSONAL INFORMATION:**

Name : Parvez Ahmed Maruf  
Father' Name : Md Moniruz Zaman  
Mother' Name : Mst Hafsa Begum  
Date of birth : 28/03/2000  
Nationality : Bangladeshi  
NID No 3310875665  
Religion : Islam  
Marital status : Unmarried  
Gender : male  
Mobile No : 01724-466962  
Present Address : Village : Umedpur, P.O : Sukair (2450), Upozilla: Jamalganj,  
Distric :Sunamganj.  
Permanent Address : Village : Umedpur, P.O : Sukair (2450), Upozilla: Jamalganj,  
Distric :Sunamganj.

**ACADEMIC QUALIFICATION:**

**Secondary School Certificate ( S.S.C. )**

Board : Sylhet  
Institute : Jamalganj Govt. Model High School  
Group : Business Studies  
Passing year : 2017  
Result : GPA- 3.55 (Out of 5.00)

**Higher Secondary Certificate (H.S.C.)**

Board : Sylhet  
Institute : Jamalganj College  
Group : Business Studies  
Passing year : 2019  
Result : GPA- 3.00 (Out of 5.00)

### Bachelor of Business Studies(Degree pass)

Board : Sylhet  
Institute : Jamalganj College  
Group : B.B.S(Degree pass)  
Passing Year : 2023  
Result : CGPA- 2.61 (Out of 4.00)

### Experience:

I am working as a Program **Sales Representative** in **Pran RFL** Since 22/09/2019 to 05/10/2020

\* I am working as a Program **Field Officer** in Udayan Somaj Kollayan Somiti Since 02/02/2022 to 20/04/2023

### COMPUTER SKILLS:

- \* Have good knowledge in Microsoft Word, Excel, Powerpoint.
- \* Have good knowledge of using Internet & E-mail.

### LANGUAGE EFFICIENCY:

- Good writing and oral communication ability in English and Bengali.

### EXTRA-CURRICULAR ACTIVITIES:

- Good representation ability.
- Handling Pressure.
- Schedule Maintain. ☑ Good Leadership.

### REFERENCES

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| <b>Name: Abu Jubayer</b><br>Designation: Credit Officer<br>(Microfinance Dabi)<br>Pin: 279329<br>Organization: BRAC<br>Mob : 01332-839017<br>Email: <a href="mailto:abujubayer06@gmail.com">abujubayer06@gmail.com</a> | <b>Name: Sadia Akter</b><br>Designation: First Credit Officer (FCO)<br>Organization: Uddipan<br>Mob : 01752524757<br>Email: <a href="mailto:sadiahannatmoynatahirpur@gmail.com">sadiahannatmoynatahirpur@gmail.com</a> |
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### Declaration of Authenticity

I declare hereby that all information. I have presented fair and true information about me. If required and where applicable, this document can be supported by authentic certificates\papers.

Signature

পরভেজ আহমেদ মারুফ

(Parvez Ahmed Maruf)