



SONJOY BASAK

CONTACT

- +8801705-127172
- sonjoybasak2023@gmail.com
- Vill: Fatepur, P.O: Chamari
Fatepur, P.S: Mirzapur, Dist:
Tangail

KEY SKILLS

- Strong communication and listening abilities
- Time management and multitasking skills
- Quick learner and adaptable to new challenges
- Ability to work effectively under pressure
- Team-oriented with leadership potential
- Creative mindset and problem-solving skills

COMPUTER SKILLS

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Computer Basics & Database Management
- Emailing
- Internet Browsing

CAREER OBJECTIVE

Aiming to build a successful career by securing a challenging position in a reputed organization where I can apply my skills, knowledge, and experience to contribute to the organization's success. I am committed to enhancing my personal and professional growth, as well as learning new skills in a dynamic environment.

EDUCATION

Honor's

- Institute: Govt. M.M Ali College
- Board: National University
- Group: Accounting
- Passing Year: 2023
- CGPA: 2.76 (Out of 4.00)

Higher Secondary Certificate (H.S.C)

- Institute: Arfan College Lawhati
- Board: Dhaka
- Group: Business Studies
- Passing Year: 2017
- CGPA: 3.17 (Out of 5.00)

Secondary School Certificate (S.S.C)

- Institute: Fatepur M.H High School
- Board: Dhaka
- Group: Science
- Passing Year: 2015
- CGPA: 3.94 (Out of 5.00)

PERSONAL TRAITS

- Ambitious, target-oriented, and confident
- Hardworking and capable of performing under pressure
- Quick learner with leadership potential

LANGUAGE

- English
- Bangla

HOBBIES

- Watching Cricket and Football
- Travelling
- Making New Friends

PERSONAL INFORMATION

- Father's Name: Sushil Chandra Basak
- Mother's Name: Jusna Basak
- Date of Birth: 01 April 1999
- Nationality: Bangladeshi (By Birth)
- National ID No.: 2854603509
- Blood Group: AB+ (Positive)
- Gender: Male
- Religion: Hindu
- Marital Status: Unmarried
- Permanent Address: Vill: Fatepur, P.O: Chamari Fatepur, P.S:
Mirzapur, Dist: Tangail

DECLARATION

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.



SIGNATURE