

Resume of Manik Das

Contact Address:

Ghurka, Rayganj, Sirajganj

Cell Phone: 01768-922756

E-mail-manikdas7219@gmail.com



Objective

To work in a Competitive and friendly environment that requires creative skills and have opportunities of self-assessment in both individual and group based work.

Educational Qualifications

Masters of Business Studies (MBA)

Department of Accounting

Government Saadat College, Tangail

National University

Result: 2.97 (Out of 4.00)

Passing Year: 2019

Bachelor of Business Studies (BBA)

Department of Accounting

Haji Wahed Mariam College, Sirajganj

National University

Result: 2.81 (Out of 4.00)

Passing Year: 2017

Higher Secondary Certificate (HSC)

Dadpur GR. College, Sirajganj.

Board: Rajshahi

Group: Business Studies

Result: GPA-4.00 (Out of 5.00)

Passing Year: 2012

Secondary School Certificate (SSC)

Ghurka Adasha High School.

Board: Rajshahi

Group: Business Studies

Result: GPA-2.75 (Out of 5.00)

Passing Year: 2010

Technical Skills:

- ◆ Proficient in working on MS-Office, MS Processing, Internet Browsing & E-mailing.
- ◆ Diploma in Software six month under (postal academy), Rajshahi.

Language Skills:

Oral & written presentation skill in both Bengali and English.

Personal Information:

Father's Name : Nobgopaul Das
Mother's Name : Shaymoly Rani Das
Permanent Address : Vill: Ghurka, Post: Ghurka, P.S: Salanga, District:
Sirajganj.
Marital Status : Un-Married
Religion : Hinduism
Nationality : Bangladeshi
National ID No : 19938816157000072
Date of Birth : 12th November, 1993
Height : 5 feet 5 inches
Blood Group : AB+ (Positive)

Other Experience:

1. Assistant sponsorship officer under Good Neighbors Bangladesh from Sirajganj CDP January 2025 to January 2026.
2. PNP (Progotishil Nari Procheta) Office Assistant from January 2023 to December 2024.
3. (MHV) Multipurpose health volunteer from Raiganj Upozilla Health complex, Sirajganj, January 2021 to December 2022.
4. Worked as an volunteer skill from Good Neighbors Bangladesh under Sirajganj CDP from January 2013 to December 2013 .
5. I have completed a training course on Anti-Terrorism Drug and Development of morality from Sheikh Hasina National Youth Development Centre, Savar, Dhaka from 14 December, 2016 to 20 December, 2016.

Reference :

- | | |
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| 1. Goutom Kumar Kundu
Assistant Professor (History)
Dadpur GR Degree College,
Salanga, Rayganj, Sirajganj
Cell Phone:- 01725185602 | 2. Proshanta Kumar Talukder
Asst. Teacher (B. Studies)
Ghurka Adarsha High School
Cell Phone:- 01917682012 |
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Declaration :

I do here by declare that the above information's are true and correct to the best of my knowledge.

Signature :
Manik Das