



KAZI MOFIJUR RAHMAN

CONTACT



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Vill : Lalanagar, P.O : Dhamair Hat- 4361,
P.S: Rangunia, Dist : Chattogram

LANGUAGE

English - Excellent

Bangla - Mother Language

SOFTWARE SKILL

- MS Excel
- MS Word
- MS Power Point
- Email Management
- Internet Browsing
- Data Entry

ATTRIBUTES

- Capable of working under pressure.
- Able to organizing a big team and leading a group
- Able to work independently as well as group
- Willing to work in a team.
- Physically strong, agile and dexterous, and undeterred by heights and adverse climatic conditions.

CAREER SUMMERY

Forwarding my career in a challenging and rewarding position at a winning organization where creativity, sincerity, skill and performance are the criteria for one's appraisal and recognition. Always believe in hard working and bear the ability to work under pressure with a team or individually.

EDUCATION

Master's of Business Administration (M.B.A)

Institute: Govt. Commerce College

Department: Management

Result: CGPA- 2.88 Out of 4.00

University: National University

Passing Year: 2020

Bachelor of Business Administration (B.B.A)

Institute: Uttar Rangunia College.

Department: Management

Result: CGPA- 3.05 Out of 4.00

University: National University

Passing Year: 2019

Higher Secondary Certificate (HSC)

Institute: Uttar Rangunia College.

Group: Business Studies

Result: GPA- 3.10 Out of 5.00

Board: Chattogram

Passing Year: 2014

Secondary School Certificate (SSC)

Institute: Uttar Rangunia High School

Group: Business Studies

Result: GPA- 3.81 Out of 5.00

Board: Chattogram

Passing Year: 2012

SKILLS

- Hardworking
- Communication
- Adaptability
- Proactivity
- High Energy
- Creativity
- Time Management

HOBBIES

- Reading
- Traveling
- Games & Sports
- Research

PERSONAL DETAILS

Father's Name : Kazi Aminur Rahman
Mother's Name : Rokeya Begum
Date of Birth : 2nd Nov, 1996
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
NID No : 644 674 2717
Religion : Islam
Blood Group : O+
Permanent Address: Vill : Lalanagar, P.O :
Dhamair Hat- 4361, P.S: Rangunia, Dist :
Chattogram.

TRAINING SUMMARY

Topic: Computer Office Application
Institute: Lalanagar Union Information Center, Chittagong
Duration: 6 Months
Passing Year: 2024

EXTRA CURRICULAR

- Planned, designed and organized the inter university competition programs.
- Participated to raise awareness by means of workshops and seminars regarding environmental concerns.
- Class Representative (CR) of the Secondary classes.
- Captain of the college badminton team.

DECLARATION

I hereby, declare to the best of my knowledge and belief that this CV correctly describes my qualifications and me.

KAZI MOFIJUR RAHMAN