

MD. ZAHIDUL ISLAM

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CAREER SUMMARY:

To build a challenging career in a reputed organization where I can utilize my academic background in Business Studies along with my experience in marketing and credit operations. I aim to contribute to the organization's growth through dedication, hard work, and strong leadership, while enhancing my professional skills and achieving personal development.

WORK EXPERIENCE:

Credit Officer

Aug 2022-Feb 2024

ARS Bangladesh

Key Responsibilities:

- Managed loan disbursement and collection processes efficiently.
- Conducted customer surveys to assess creditworthiness and repayment capacity.
- Maintained accurate records of loan and saving accounts.
- Coordinated with clients to resolve payment issues and ensure timely recovery.

Marketing Officer

Mar 2017 May 2021

Afil Group

Key Responsibilities

- Conducted sales and market analysis to identify business opportunities.
- Developed and implemented marketing strategies to increase product visibility and sales.
- Coordinated with sales teams to achieve monthly and yearly targets.
- Maintained relationships with clients and handled customer feedback to improve service quality.

TRAINING:

Advanced Computer Course

06 Months (July 2015-Dec 2015)

Grameenphone Computer Training Center | Sharsha, Jashore.

Computer Data Base Programming

06 Months (Jan 2016-Jun 2016)

Grameenphone Computer Training Center | Sharsha, Jashore.

ACHIEVEMENT:

- Increased the revenue of the company due to the launch of a new product.
- Seals Growth every year.
- Achievement monthly and yearly loan disbursement, savings collection, new member admission etc.
- Collected customer feedback and reported market demand to management.
- Being able to provide maximum services.
- Built and maintained strong relationship with customer and member to ensure loan disbursement and saving collection increased.

EDUCATION:

Bachelor of Business Studies (BBS) | 2014

Pakshia Ideal Degree College (National University)

Business

2nd Class

Higher Secondary Certificate (HSC) | 2011

Pakshia Ideal Degree College

Business Study | Jashore Board

GPA-3.80 (Out of 5.00)

Secondary School Certificate (SSC) | 2009

Dhaniakhola High School

Business Studies. | Jashore Board

GPA 3.88 (Out of 5.00]

CORE SKILL:

- Credit and Loan Management
- Sales and Market Analysis
- Customer Relationship Management
- Microsoft Office (Word, Excel, PowerPoint, Access)
- Data Collection and Surveying
- Strong Leadership and Team Management
- Come varication and later personal Skills
- Target Oriented and Goal Driven

LANGUAGE SKILL:

Competent in Speaking and writing both English and Bengali and speaking Urdu and Hindi.

REFERENCE:

Md Zillur Rahman

General Manager

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Md Kabir Hossain

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