



ANUP KUMAR MALLICK

ACCOUNTING

CAREER OBJECTIVE

To build the career in a well reputed organization in a mid level management position having the intension to work with honesty, sincerity and to learn grows by integrating my knowledge and skills and to add value to that organization to be served and explore my potentials an eventually take greater responsibilities and to face the challenge of the time.

**Phone:**

+88 01321614928

**E-mail:**

mallickanup1998@gmail.com

**Address:**

Vill: Tungipur, Post- Pirgazon,
Thana: Kaliganj, Dist- Satkhira.

SOFT SKILLS

PERSONAL SKILLS

- Time Management
- Leadership Ability
- Communication Skill
- Problem Solving Skills
- Project Management
- Excellent Customer Service

LANGUAGE SKILLS

Bengali 100%

English 90%

INTERESTS

TRAVILING

READING

MOVIES

MUSIC

SPORTS

EDUCATION

Masters of Business Administration (M.B.A)

University : National University
College: Satkhira Govt. College
Department : Accounting
Passing Year : 2020
Result : 3.25 (Out of 4.00)

Bachelor of Business Administration (B.B.A)

University : National University
College: Katunia Rajbari College
Department : Accounting
Passing Year : 2019
Result : 3.33 (Out of 4.00)

HIGHER SECONDARY SCHOOL CERTIFICATE (H.S.C)

Institute : Katunia Rajbari College
Group : Business Studies
Board : Jashore
Passing Year : 2015
Result : 3.67 (Out of 5.00)

SECONDARY SCHOOL CERTIFICATE (S.S.C)

Institute : Surat Ali Secondary School
Group : Business Studies
Board : Jashore
Passing Year : 2013
Result : 4.19 (Out of 5.00)

COMPUTER SKILLS

• MICROSOFT OFFICE SUITE

Microsoft Word, Microsoft Excel, Microsoft PowerPoint.

• BASIC COMPUTING TASKS

Sending and receiving emails, Browsing the Internet,
Organizing files, Installing applications etc.

REFERENCE: 01

Tarun Kumar Mridha

Senior Officer (G-47766)
Sonali Bank PLC
Address: Rikabibazar, Br. Munshiganj
Phone: 01922880714

REFERENCE: 02

Surya Narayan Boilal

Lecturer
Katunia Rajbari College
Address: Rajbari, Satkhira.
Phone: 01703265900

JOB EXPERIENCE

- **Name of Company: Nabojattra (Codec)**
Designation : Field Supervisor
Duration : 01 Year
- **Name of Company: World Mission 21 Limited**
Designation : Electronical Advisor
Duration : 01 Year
- **Name of Company: FKN Printing Mills Ltd**
Designation : Compliance Executive
Duration : 21 months to till now.

PERSONAL DETAILS

Name	: Anup Kumar Mallick
Father's Name	: Lakhan Chandra Mallick
Mother's Name	: Suchitra Mallick
Date of Birth	: 18th Febuary 1998
Marital Status	: Unmarried
Religion	: Hinduism
Nationality	: Bangladeshi
NID No	: 4204740064
Blood Group	: B(+ve)
Height	: 5' - 8"
Permanent Address	: Vill: Tungipur, Post: Pirgazon, Thana: Kaliganj, Dist- Satkhira.

DECLARATION

I declare that all the information included here are true to my knowledge. If required and where applicable, this document can be supported by appropriate authentic certificates.



ANUP KUMAR MALLICK

Date:.....