

## Md. Anowar Hossain

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### Executive Summary

Result-oriented and organized finance professional with a demonstrated history of working in the Digital Marketing Agency, consumer goods, and ITES industry. Possess financial reporting, auditing, decision-making, and leadership skills. Comfortable working in a fast-paced and deadline-driven environment.

### Professional Experience

#### **Beatnik Digital Limited | Designation: Sr. Executive – Finance & Accounts | Duration: September 2022 – Present**

Beatnik Digital Limited is a digital marketing agency company in Bangladesh. As a Senior Executive, my key responsibilities are:

- Generating the quotation for recording and posting in the QuickBooks.
- Prepared and submitted all kinds of invoices and corresponded with the customers for any invoice discrepancies.
- Maintaining the receivable aging report and providing weekly reports to the Manager.
- Maintaining effective communication with the customers to ensure the payments are made within the agreed credit terms.
- Making collection posting in the QuickBooks.
- Receivable and payable follow-up
- Preparing bill and voucher also check the vendor invoice and documents.
- Collaborating with the team to resolve any revenue discrepancies and streamline revenue reconciliation process.
- Performing marketplace vendor reconciliation to ensure all the transactions are accurately accounted for.
- Preparing weekly reports to ensure all data is accurately reflected in the system.
- Assisting in the verification and approval of the marketplace sellers lost and damaged claims.
- Recorded and posted revenue transactions in the QuickBooks.
- Prepared weekly & monthly sales reports and maintained receivable aging reports reported to the Management.

#### **ACNABIN Chartered Accountants | Designation: Sr. Audit Assistant – Audit & Advisory | Duration: May 2019 –August 2022**

ACNABIN Chartered Accountants (ACNABIN) is an independent member firm of Baker Tilly International and one of the leading professional services firms in Bangladesh. It provides high-quality financial, taxation, and management services. As a Senior Audit Associate my key responsibilities were:

- Performing Internal audit
- Conducted the internal audit in accordance with the Terms of Reference (ToR) to ensure the control environment is effective & working appropriately.
- Reviewed the procurement and logistics processes to ensure the processes are working effectively.
- Prepared accurate & timely internal audit reports & recommended improvement.
- Reviewed and approved financial transactions to confirm the clients' policies have complied, incur the expenses within the budget line, and requisitions are accurate and reasonable.
- Ensured the accurate deduction of TDS and VDS from the supplier bills and reconciled them to submit to the government exchequer.
- Conducted the physical verification of fixed assets & stocks.

#### **Professional Qualification**

- Chartered Accountancy Articleship (CACC)  
(Ongoing)Current Status: Certificate Level

#### **Academic Qualification**

- MBA from National University (Major Accounting with CGPA 3.22)
- BBA from National University (Major Accounting with CGPA 3.07)
- HSC in Business Studies from Major General Mahmudul Hasan Adarsho College in 2010 with GPA 4.50
- SSC in Science from Bathuly Sady Laily Begum High School in 2008 with GPA 4.06

#### **Professional Training**

- QuickBooks Online at Beatnik Digital Ltd.

#### **Professional Skills**

- Teamwork, Inspiring, Negotiation, Convincing, Influencing, and Leadership skill.

#### **Language**

- Fluent in professional English and native Bangla.

#### **Professional References**

##### **Mosharof Hossen, ACA**

Associate Director  
ACNABIN Chartered Accountants  
(+88) 01838499113  
mosharof.cuais@gmail.com

##### **Md. Abdul Mannan Sarker**

In-Charge  
Finance & Accounts  
Bangladesh Cricket Board  
msarker@bcb-cricket.com

I hereby declare that all information given herewith is accurate and up to

date. Date: May 12, 2026

