

Resume Of MST. SOMA KHATUN

Mobile No: +8801301160098
Email: mdf140973@gmail.com



CONTACT ADDRESS

C/O:

Address: Village:Baje Kazla, Ramchandrapur, Post Office: Ghoramara, Thana: Boalia,
District: Rajshahi.

CAREER OBJECTIVE

Building up a career in challenging and dignified position in an organization where creativity, sincerity skill and performances are the criteria for one's appraisal. To work meaningfully through consistency, discipline and hard work in creative and competitive environment based on strong commitment and of course to serve the nation.

EDUCATIONAL QUALIFICATION

Master's of Business Administration (MBA):

Result : CGPA – 3.22 (Out Of-4.00)
Subject : Accounting
Name of Institute : Rajshahi College.
Board : National University.
Passing Year : 2021

Bachelor of Business Administration (BBA):

Result : CGPA - 3.10 (Out Of-4.00)
Subject : Accounting
Name of Institute : New Govt. Degree College Rajshahi.
Board : National University
Passing Year : 2020

Higher Secondary Certificate (H.S.C):

Result : GPA-4.17 (Out Of-5.00)
Group : Business Studies
Name of Institute : Islamia College, Rajshahi.
Board : Rajshahi
Passing Year : 2015

Secondary School Certificate (S.S.C):

Result : GPA-4.50 (Out Of-5.00)
Group : Business Studies
Name of Institute : Mashkata Dighi Multi (Tech) High School, Rajshahi.
Board : Rajshahi.
Passing Year : 2013

TRAINING SUMMARY

Training Title : Postgraduate Diploma in Computer Science & Engineering
Topic : Computer Science & Engineering
Institute : Self Development Technical Training Institute, Rajshahi
Year : 01-07-2022 to 30-06-2023
Duration : 1 Year

Training Title : Postgraduate Diploma in Computer Science & Engineering
Topic : Graphics Design and Multimedia Programming
Institute : Self Development Technical Training Institute, Rajshahi
Year : July, 2023
Duration : 6 Months

Training Title : Postgraduate Diploma in Computer Science & Engineering
Topic : Computer Office Application
Institute : Self Development Technical Training Institute, Rajshahi
Year : January, 2023
Duration : 6 Months

Training Title : Postgraduate Diploma in Computer Science & Engineering
Topic : Data Entry Controller Programing
Institute : Self Development Technical Training Institute, Rajshahi
Year : January, 2023
Duration : 6 Months

LANGUAGE PROFICIENCY

- ❖ Bengali : Reading, Writing & Speaking Excellent.
- ❖ English : Reading, Writing & Speaking Well.

CAPABILITY

- ❖ Good communication skill & Pleasant personality.
- ❖ Able to work under presser.
- ❖ Self-motivated creativity and strong honesty.
- ❖ Being responsible, taking initiative & performs accordingly.
- ❖ Strong analytical, problem solving and decision making ability.

HOBBIES

- ❖ Doing something new and exceptional.
- ❖ Watching Cricket, Football & others games.
- ❖ Traveling & Tourism.
- ❖ Reading Novels & Journals.

PERSONAL DETAILS

Name : Mst. Soma Khatun
Father's Name : Md. Showkat Ali
Mother's Name : Mst. Shahanara Khatun
Date of Birth : 27/07/1997
Gender : Female
Height : 1.54 Meter
Weight : 65 kg
Blood Group : B+
Marital Status : Married
Religion : Islam
Nationality : Bangladeshi
National ID No : 2402537530
Present Address : Village: Baje Kazla, Ramchandrapur, P.O: Ghoramara,
P.S: Boalia, District: Rajshahi.
Permanent Address : Village: Baje Kazla, Ramchandrapur, P.O: Ghoramara,
P.S: Boalia, District: Rajshahi.
Current Location : Dhaka.

(Mst. Soma Khatun)

Date:

