

Sk. Abdul Latif

 moutala ,, Kaliganj, Satkhira

 01716701371

 skalatif88@gmail.com



Career Objective

I would like to obtain a challenging job to satisfy myself through proper use of my experience and educational background.

Career Summary

To obtain challenging position of long term career goal inspect of private sectors or related jobs and achieving a dynamic and challenging job to utilize my academic background to potentiality for the interest to the company as well as careers and to get respectable and responsible position in the related field.

Special Qualification

-Direct Sales and corporate Sales Experience. -Good in product briefing and demonstration.- very much optimistic and love to take new challenges.- capable to cope up with new environment.

Experience

Total Year of Experience: 12.4 yrs

- ME Supervisor (5.5 yrs)**
(05 Sep, 2020 - Continuing)
Unnayan Prochcsta
Tala, Satkhira.
Area of Expertise
Accounts and Finance (5 months), Field Marketing (5 months), Sales & Marketing (5 months)
Duties/Responsibilities
Lone visite,Lone distribution, Savings, collects, DPS, VS ect.BRFinance/ Accounts.
- credit officer (1.3 yrs)**
(06 Dec, 2018 - 12 Mar, 2020)
shishu niloy foundation (snf)
22(A) Mojib sorak, joshare,7400
Area of Expertise
Accounts and Finance (5 months), Field or Project Organizer (5 months), Sales & Marketing (5 months)
Duties/Responsibilities
Load distribution, Savings,& collects
- Manager [Showroom] (1.8 yrs)**
(02 Feb, 2017 - 30 Nov, 2018)
ORI Marble & Granite
New 55,Muzaffar Tower,Near MY TV Office,C.R Datta Road Old 41.Paribag, sonargaon Road,Dhaka -1000
Area of Expertise
Accounts and Finance (7 months), HR and Administration (7 months), Sales & Marketing (7 months)
Duties/Responsibilities
HR & Admin, sales & Marketing ,Accounting, store etc
- Union Facilitator (3.7 yrs)**
(05 May, 2013 - 31 Dec, 2016)

Partners in Health and Development (PHD)

House SWD 12/A. ROAD 8 .GULSHAN 1.DHAKA

Area of Expertise

Field or Project Organizer (3.6 yrs)

Duties/Responsibilities

job Description will be Developed by your line manager in accordance with organisational needs.your capacity.interest and Adoptability.CG Meeting, Data Calection,Filed Visiting,EPI etc.

Academic / Education

Exam Title	Concentration/ Major	Institute	Result	Pas.Year	Duration	Achievement
Master of Social Science (MSS)	Economics	National University	Second Division/Cla ss	2010	1 YEARS	
B.S.S(Honor s)	Economics	National University	Second Division/Cla ss	2009	4 years course	Different Scholarship achieved in study life
HSC	Business Studies	Kaligonj Degree College	3.5 out of 5	2005		
SSC	Business Studies	Moutala High School	2.75 out of 5	2003		

Training

Training Title	Topic	Institute	Country	Location	Year	Duration
Maternal And Neonatal Health Initiative	Training on Health Map And Register	Partner In Health & Development	Bangladesh	Bagerhat	2014	3 Days
Maternal & Neonatal Health Initiative.	Basic Training Maternal And Neonatal Health Initiative.	Partner In Health & Development	Bangladesh	Bagerhat	2013	5 Days
Maternal And Neonatal Health Initiative	TOT on Basic Training ANC, ENC And PNC	Partner In Health & Development	Bangladesh	Bagerhat	2013	5 Days

Professional Qualification

Certification	Institute	Location	From	To
Coumputer Course	Shore Shomaj Shaba Karjaloy	Satkhira	01 Jan, 2011	30 Jun, 2011

Career and Application Information

Preferred Job Category : Bank/Non-Bank Fin. Institution, NGO/Development, Hospitality/ Travel/ Tourism

Looking For : Entry Level Job

Present Salary : Tk. 28000

Expected Salary : Tk. 0

Preferred District : Dhaka, Jashore, Khulna, Rajshahi, Satkhira

Preferred Organization Types : NGO, Trading or Export/Import, Hotel, Travel Agent, Food (Packaged)/Beverage, Overseas Companies, Group of Companies, Tobacco, Garments Accessories, Mobile Accessories

Skill

Fields of Skill	Description
	Consumer Durable Sales And Marketing, customer Support /client Services

Extra Curricular Activities

Active Member of Moutala Unnion Somite And KPES GROUP. Seminer on Stay Well And Health MS. Rahat choudhure.

Language Proficiency

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium

Personal Details

Father's Name : Sk. Ilias Hossain
 Mother's Name : Mst. Rashida Begum
 Date of Birth : 15 Mar, 1988
 Gender : Male
 Marital Status : Married
 Nationality : Bangladeshi
 National Id No. : 8714771485004
 Religion : Islam
 Permanent Address : moutala, Kaliganj, Satkhira
 Current Location : moutala ,, Kaliganj, Satkhira
 Blood Group : B+
 Weight (Kg) : 70

Reference

Name : Md. Saidur Rahman
 Organization : Brac
 Designation : Credit Officer (Progoti)
 Address : Rupbaburhat Zajira,
 Shariatpur
 Mobile : 01742451748
 Email : saidur.brac1@gmail.com
 Relation : Relative

Name : Sk.Ahasan Habib
 Organization : Brac Bank Ltd
 Designation : Area Manager
 Address : B- baria Sador, SME
 Branch . Brac Bank Ltd
 Mobile : 01714093144
 Email :
 skahasanhabib@bracbank.com
 Relation : Professional