

Bipon Chakma

 Dewan Para, Barmachari, Lakshmichari, Khagrachhari., Laxmichhari, Lakshmichhari, Khagrachhari 4470

 01890497522, 1890497522

 bchakma600@gmail.com



Career Objective

To build a professional career in a reputable organization where I can utilize my knowledge, skills, and dedication for organizational success while enhancing my professional growth and career development.

Career Summary

A hardworking, responsible, and self-motivated BBA graduate in Management with good communication and teamwork skills. Able to learn quickly, adapt to new environments, and work efficiently under pressure.

Special Qualification

*Good communication and presentation skills *Ability to work effectively in a team *Basic Computer Skill *Quick learner with problem-solving ability *Hardworking, responsible, and punctual *Ability to work under pressure

Experience

Total Year of Experience: 5.7 yrs

1. **QC (1.1 yrs)**

(11 May, 2024 - 31 May, 2025)

Jay Jay Mills (Bangladesh) Pvt. Ltd.

CEPZ, South Halishahar, Chittagong-4223, Bangladesh

Area of Expertise

Quality Assurance/ Quality Control (1 yr)

Duties/Responsibilities

- Responsible for garment quality inspection at Jay Jay Mills, including identifying sewing and fabric defects, verifying measurements, and ensuring all products meet buyer quality standards and AQL requirements. Maintained daily inspection reports to ensure smooth production flow.

2. **Assistant Teacher (4.5 yrs)**

(15 Jun, 2019 - 30 Dec, 2023)

Barmachari High School

Area of Expertise

Teaching (4.5 yrs)

Academic / Education

Exam Title	Concentration/ Major	Institute	Result	Pas.Year	Duration	Achievement
Bachelor of Business Administration (BBA)	Management	Fatickchari Govt. College	2.66 out of 4	2022	4	
HSC	Business Studies	Khagrachhari Govt. College	3 out of 5	2018	2016-2018	Certificate
SSC	Commerce	Barmachari High School	3.89 out of 5	2016	1	

Training

Training Title	Topic	Institute	Country	Location	Year	Duration
Teaching		DSHE	Bangladesh	Khagrachhari	2020	7 days

Professional Qualification

Certification	Institute	Location	From	To
Driving licence	BRTA	Khagrachhari	25 Mar, 2026	24 Mar, 2036

Career and Application Information

Preferred Job Category	:	Bank/Non-Bank Fin. Institution, Garments/ Textile, NGO/Development, Sales Representative (SR), Graphic Designer, Other Special Skilled Jobs
Looking For	:	Mid Level Job
Present Salary	:	Tk. 0
Expected Salary	:	Tk. 30000
Preferred District	:	Bandarban, Cumilla, Cox's Bazar, Khagrachhari, Rangamati
Preferred Country	:	Australia, Canada, China, France, Hong Kong, India, Japan, Qatar, United Arab Emirates
Preferred Organization Types	:	Banks, Wholesale, Govt./ Semi Govt./ Autonomous body, Trading or Export/Import, Audit Firms /Tax Consultant, Travel Agent, Agro based firms (incl. Agro Processing/Seed/GM), Direct Selling/Marketing Service Company, Departmental store, Cultural Centre, E-commerce

Skill

Fields of Skill	Description
• Driving • Computer Software	*I hold a valid non-professional driving license and have experience in driving private vehicles safely following all traffic regulations. *Proficient in Microsoft Word, Excel, PowerPoint, and Internet Browsing.

Language Proficiency

Language	Reading	Writing	Speaking
English	Medium	High	Medium

Personal Details

Father's Name	:	Sujendra Chakma
Mother's Name	:	Subatri Chakma
Date of Birth	:	04 Nov, 2000
Gender	:	Male
Marital Status	:	Married
Nationality	:	Bangladeshi
National Id No.	:	2861204028
Religion	:	buddhism
Passport No	:	No
Passport Issue Date	:	01 Jan, 1900
Blood Group	:	A+
Height (Meter)	:	1.65
Weight (Kg)	:	62

Reference

Name	: Priyo Lal Chakma
Organization	: Brac
Designation	: Manager
Address	: Barmachari, Laxmichhari, Khagrachhari.
Phone(Residential)	: 01817314984
Mobile	: 01817314984
Email	: priyochakma922@gmail.com
Relation	: Relative