

Shakti Foundation For Disadvantaged Women
Employee Final Settlement

Reference: Shakti/ Finance /Treasury/EFS/2026/187

Date:14-06-2026

Employee Information

Employee Name:	Md. Shifiquil Islam	Separation Effective Date:	16-Apr-26
Employee ID:	19495	Length of Service:	3 years 1 Months 4 Days
Post Name:	Branch Manager	Salary paid up to:	31-Mar-26
Branch / Department:	Signboard Narayanganj	Separation Type:	Dismiss
Branch / Department Code	60010023	Notice Period:	01 Month
Employment Type:	Permanent	Notice Period Completed:	0 Month
Date of joining:	12-Mar-2023	Annual Leave Encashment Balance	0 Days
Date of Confirmation:	1-Sep-2023	Leave without Pay (Days)	0 Days
Resignation Submission Date		Contact Number	01930495439
Last Working Day (As Per Attendance)	15-Apr-2026	Email ID :	

Salary Information	Amount	Day's	Amount
Gross/ Basic	18,939	15	9,470
A.Total salary Dues			9,470

Gratuity Information	Basic	Year	No. of Gratuity	Amount
Gratuity	-	-	-	-
B.Total Gratuity Dues				-

Additional Payment	Amount
Golden Handshake	-
TA & DA / Field trips	-
DSA	-
Motor Cycle Allowance	-
Ancholik Allowance	-
Shurakkha Bhata	-
Distance Allowance	-
Security Deposit	-
Security Deposit Interest	-
One Month Salary	-
C.Total Additional Payment	-

Deductions	Amount (S)
Financial Misappropriation	-
Motorcycle Loan	-
Bicycle Loan	-
Mobile Phone Handset Loan	4,219
Mobile Phone Subsidy	52
Security Deposit	-
Security Deposit Interest	-
One Month Salary	-
Eid Ul Fitr Bonus	9,470
Pahela Baishakh	1,894
Abashon Rent	-
Income Tax	-
D.Total Deduction	15,635
E.Total Payable / Receivable (A+B+C-D)	(6,165)

Provident Fund

Particular (S)	Amount (S)	Particular (S)	Amount (S)
Employees Contribution	51,710	PF Loan (Principal)	-
Organization Contribution	51,710	PF Loan (Interest)	-
Profit on Employees Contribution	4,370		-
Profit on Organization Contribution	4,369		-
Total	112,159	Total PF Payable	-

Total Salary & Others (E)	(6,165)
Total Provident Fund	112,159
Total End of Service Benefit	105,994

In Words: One Lac Five Thousand Nine Hundred Ninety Four Taka Only.

Prepared By M Rahman 14.06.26
Checked By [Signature] 14.06.26

**Process and Calculation
is Audited based on
supporting documents**

Md. Shahid Ali
Assistant General Manager
Assistant Audit Coordinator
Internal Audit and Legal Department
Shakti Foundation for Disadvantaged Women

Md. Abdul Halim
Senior Director &
Head of Finance
Shakti Foundation
for Disadvantaged Women

Employee Acknowledgement

BDT 105,994	Received From/	paid To Shakti Foundation	Receiver's Name:
In Words: One Lac Five Thousand Nine Hundred Ninety Four Taka Only.			Signature & Date:

Employee Personal Bank Account Informaton

Required Information

01. Employee EIN :

19495

02. Account Holder Name:

Md: shafikul Islam

03. Bank Account No:

3301580011331

04. Bank Name:

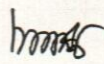
Dutch Bangla Bank

05. Bank Branch Name:

signboard

06. Employee Mobile No:

01930495439

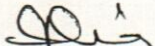

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07. Employee Name & Signature:

Verified By Supervisor's

(A.S.)
Name (BA): Dalin Sultana

EIN: 05254

Signature: 

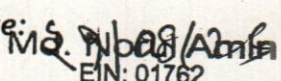
Date: 26.04.2026

Verified By Supervisor's

Name (AS) RH - Md. NORUZZAMAN

EIN: 01762

Signature: 

Date: 
EIN: 01762

Assistant Regional Head
Shakti Foundation