

RESUME OF

Md Minhaz Mia

Mailing Address:

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CAREER OBJECTIVE

Develop a professional career in a dynamic environment of a renowned financial institution with a view to carry out the challenging responsibilities through hard work, honesty and sincerity.

KEY QUALIFICATION

- o Sincere, committed and dedicated towards professionalism.
- o Able to make strategic plans and proper decisions quickly
- o Strong communication and inter personal skills.
- o Able to work in team and under pressure.
- o Capable to work independently and self motivated to goal.

PERSONAL DETAILS:

Father`s name : Manirul Islam

Mother`s name : Fardus Begum

Date of Birth : 21th October, 1996.

Religion : Islam.

Gender : Male.

Marital status : Single.

Blood group : AB(+)^{ve}

Nationality : Bangladeshi (by birth).

National ID : 8693530845

Hight : 5`5``

PRESENT ADDRESS :

Village: Kobir khandan, Purba Austagram, Post: Austagram,
Upazila: Austagram, District: Kishoregonj.

PERMANENT ADDRESS:

Village: Kobir khandan, Purba Austagram, Post: Austagram,
Upazila: Austagram, District: Kishoregonj.

Educational Qualification:

Course (Stream)/ Examination	University /Board	Group/Subject	Passing Year	Performance
S.S.C	Dhaka	Business studies	2013	3.94 in the scale of 5.00
H.S.C	Dhaka	Business studies	2015	3.08 in the scale of 5.00
Degree pass Course	University of Dhaka	Bachelor of Business studies	2019	Appeared

Work Experience:

Working as service assistant at ACI Logistics Ltd, Dhaka. (From: February 08, 2016 To: march 31, 2018).

Working as Doctor assistant at Rafat Ullah eye Hospital (From: June 22, 2019 To: January 07, 2020)

Working as Casual Worker at Radiant Pharmaceutical Ltd. (From: April 15, 2020 To: December 31, 2021)

Extra curriculum:**Computer skill:**

Diploma in Computer (Six month).

- o Microsoft word
- o Microsoft Excel
- o Microsoft power point
- o Hardware & Software
- o Internet

Language proficiency:

Ability of reading, writing, speaking and understanding fluently in Bengali & English

Interest or Hobbies: Gardening, Reading book, Traveling, Listening to music.

CERTIFICATION :

I, undersigned, certify that to the best of my knowledge and belief this CV correctly describes my qualifications and me. Any wilful misstatement described herein may lead to my disqualification or dismissal, if employed.

Date:



Signature:
(Minhaz Mia)