

Md. Rahamat Ali

Accountant

To obtain a position with opportunities to utilize my technical, branding and marketing experiences, skill, talent, creativity, sincerity for the better achievement of the organization.



Contact

Address
Shailkupa, 7320 Jhenaidah
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SKILLS:

- Adobe Creative Cloud: Adobe Photoshop ●●●●●
- Documentation Tools: Microsoft Word | Microsoft Excel ●●●●●
- Interpersonal Skills: Teamwork | Communication ●●●●●

Experience

2025-03 -
Current

- Accountant**
Grameenphone, Kotchandpur, Jhenaidah, Bangladesh
- Counted money in cash drawers at beginning and end of shifts to maintain accuracy.
 - Welcomed customers and helped determine their needs.
 - Maintained a balanced cash drawer, ensuring accurate accounting at the end of each shift.
 - Operated cash register for cash, check, and credit card transactions with excellent accuracy levels.

2022-09 -
2023-04

- Medical Information Officer**
Radiant Pharmaceuticals, Narayanganj, Bangladesh
- Contributed to the development of standard operating procedures for the Medical Information department, enhancing overall efficiency and effectiveness.
 - Established credibility with clients by consistently providing accurate, timely responses backed by appropriate references when addressing their medical information needs.
 - Enhanced patient care by effectively managing and disseminating medical information to healthcare professionals.
 - Streamlined the process for responding to medical inquiries, resulting in faster response times and increased satisfaction among healthcare providers.

EDUCATIONAL QUALIFICATION:

- Higher Secondary Certificate (H.S.C): Science
Shailkupa Govt. Degree College - Shailkupa, Jhenaidah
GPA: 4.60/5.00
- Secondary School Certificate (S.S.C): Science
Shailkupa Pilot High School - Shailkupa, Jhenaidah
GPA: 4.88/5.00



LANGUAGE
PROFICIENCY:

Language
Writing Reading
Speaking

Bengali
Excellent
Excellent
Excellent

English
Excellent
Standard
Standard



PERSONAL
INFORMATION:

Father's Name : Md. Abdul Khalek Biswas
Mother's Name : Mst. Beauty Begum
Date of Birth : 05-02-1996
Religion : Islam (Sunni)
Nationality : Bangladeshi by Birth
Gender : Male
Blood Group : AB+
National ID No. : 3753153471
Marital Status : Unmarried
Present Address : Village: Italy, Post: Achintapur-7320, Police Station: Shailkupa, District: Jhenaidah.
Permanent Address : Village: Italy, Post: Achintapur-7320, Police Station: Shailkupa, District: Jhenaidah



Disclaimer

I, the undersigned, certify that according to the best of my knowledge, this curriculum vitae correctly describes my qualifications and me.

(Md. Rahamat Ali)