



SANJIB BARAL

CAREER OBJECTIVE

I am willing to give total support of the organization that I am in and take care of customer, asset and maintain workforce, with the creativity and capability that I have, able to deal with impatient customers by moving their request forward, in order to achieve organization's goals and create mutual benefit's.

WORK EXPERIENCE

Assistant Executive

Company Name: **City Group**
From 05-02-2024 to till now
Area: Agargaon

Responsibilities:

- Plan and project manage marketing events and evaluate their success.
- Develop and implement internal marketing procedures and process.
- Contribute to the continued improvement and upkeep of the website.
- Manage the stock of all marketing materials.
- Continually meeting or exceeding sales targets by persuading customers within an assigned company products and services.

Sales Officer

Company Name: **Akij Food & Bevarage**
From 25-03-2020 to 02-09-2023
Area: Shalikha, Jashore Area, Jashore Region

Responsibilities:

- Plan and project manage marketing events and evaluate their success.
- Develop and implement internal marketing procedures and process.
- Manage the stock of all marketing materials.
- Travelling throughout an assigned territory to train and guide company sales representatives.

CONTACT



01911-661177



C/O: Narendara Nath Baral
Vill: Gaokhali, P.O: Gaokhali,
P.S: Nazirpur, Dist: Pirojpur



sanjibboral19@gmail.com

TALENTS & SKILLS

- Critical thinking
- Patience
- Communication
- Organization
- Imaginative thinking
- Leadership
- Teamwork
- Time management
- Conflict resolution
- Handling feedback
- Technological skills
- Negotiating
- Analytical

LANGUAGES

Bangla	
English	
Hindi	

COMPUTER SKILL

MS Word	
MS Excel	
MS PowerPoint	
MS Access	
Photoshop	
Illustrator	

HOBBIES

- Travelling, Reading books
- Gardening, Internet browsing

ACADEMIC QUALIFICATION

BA/BSS	2020
Jajira Degree College, Shariatpur	
University: Bangladesh Open University	
Result : CGPA- 2.61 out of 4	
HSC	2012
Gaokhali School & College, Nazirpur, Pirojpur	
Group: Humanities	
Board: Barisal	
Result: 4.20 Out of 5	
SSC	2010
Gaokhali School & College, Nazirpur, Pirojpur	
Group: Humanities	
Board: Barisal	
Result: 3.94 Out of 5	

PERSONAL INFORMATION

Father’s Name	: Narendra Nath Baral
Mother’s Name	: Putul Baral
Date of Birth	: 06-12-1995
Religion	: Hindu
Nationality	: Bangladeshi
Sex	: Male
Marital Status	: Unmarried
Blood Group	: O+(ve)
NID No.	: 8231909451
Permanent Address	: Vill: Gaokhali, P.O: Gaokhali, P.S: Nazirpur, Dist: Pirojpur

Declaration

I hereby declare that all the details given above are true to the best of my knowledge and belief. If I will be selected for the job, then I will obey all the rules and regulations.

Signature
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Sanjib Baral