

MD ABU SAYEM



Present Address:

Village:-Bahuli, Sikdar Bari.
Word No:-07 (Patiya Municipality).
P.O:- Patiya (4370). P.S:- Patiya.
Dist:- Chattogram.
Mobile NO: 01835896571
E-Mail: abusayem8150@gmail.com

CAREER OBJECTIVE

Looking forward to an entry-level position to kick start my career. I want to secure a position in a company that challenges my skills, updates my current knowledge, and sharpens my training. I want to broaden my horizons and gain a different perspective so that I can look at the same thing from a variety of angles.

SKILLS

Computer Literacy	▶ 25-30 words/minute typing speed both in Bengali & English.
	▶ Special efficiency in Microsoft Excel formulas & calculation.
	▶ Efficient on Microsoft Power Point Presentation.
	▶ Moderate efficiency on Adobe Photoshop & Illustrator.
	▶ Excellent email corresponding capability.
Lingual Proficiency	▶ English : Average working fluency.
	▶ Bengali : Native proficiency.

ACADEMIC BACKGROUND

Master of Business Administration	▶ University : National University
	▶ Institution : Patiya Govt. College
	▶ Major : Management
	▶ Passing Year : 2020
	▶ C.G.P.A : 2.72 out of scale 4
Bachelor of Business Administration	▶ University : National University
	▶ Institution : Patiya Govt. College
	▶ Major : Management
	▶ Passing Year : 2019
	▶ C.G.P.A : 3.00 out of scale 4
Higher Secondary School Certificate	▶ Institution : Gachhbaria Govt. College
	▶ Major : Business Studies
	▶ Board : Chittagong
	▶ Passing Year : 2015
	▶ G.P.A : 4.17 out of scale 5
Secondary School Certificate	▶ Institution : Abdus Sobhan Rahat Ali High School
	▶ Major : Business Studies
	▶ Board : Chittagong
	▶ Passing Year : 2013
	▶ G.P.A : 4.31 out of scale 5

PERSONAL INFO

Father's Name : Md. Abu Siddique

Mother's Name : MS. Rokeya Begum

Marital Status : Married

Date of Birth : 12/01/1997

NID No : 2851841896

Permanent Address : Village:- Bahuli, Sikdar Bari. Word No:-07 (Patiya Municipality).
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