

Resume of Sajib Mollik



NAME: SAJIB MOLLIK
DATE OF BIRTH: 05-06-1998
MOBILE: 01860625670
E-mail: sajibmollik110@gmail.com

Present Address	Permanent Address
Agarabad, west madarbari	Vill: Chodaha, Shishtol
Agrabat	P.O : Chodaha
Double Mooring	P.S : Satkania
Chattogram	Dist : Chattogram

Career Objective:

To obtain an accounting position where I will be able to contribute my skill, knowledge and experience to a company that will give me an opportunity to develop my career.

Academic Qualifications:

Degree	Group/Major	Board/University	GPA/CGPA	Passing Year
B.B.A	Accounting	National University	3.09	2020
H.S.C	Business Studies	Chattogram	3.50	2016
S.S.C	Business Studies	Chattogram	4.31	2014

Skills:

Language Skills	:	Bengali and English (Reading, Writing and Speaking)
Computer Skills	:	Microsoft Office (Ms word, Ms Excel), E-mail & Internet.
Accounting Software Skills	:	Tally Prime (Basic Knowledge)

Experience:

Credit Officer

Area: Agrabad

Mukti Cox's bazar

Duration: 2.5 year (Continuing)

Responsibilities:

1. Daily cash collection & bank deposit.
2. Client handle & loan disbursement.
3. Prepare monthly reporting.

Interest / Activities:

- Reading Business article.
- Knowing about people.
- Computers

Special Qualification:

- Speaking Truth
- Honest
- Open Minded
- Quick learner
- Timing and disciplined

Personal Information:

Father's Name	: Ohdir Mollik
Mother's Name	: Rupna Mollik
Sex	: Male
Religion	: Hinduism
Nationality	: Bangladeshi
Marital status	: Single
Blood Group	: A+

Reference :

Name : Rajib Mollik

Designation: Accountant (Pin: 44400922)

Organization: Akij Group

Mobile : 01857989986

Name : Raju Das

Designation : SMFO (EINO-09664)

Organization: Shakti Foundation.

Mobile : 01313364086

Declaration:

I hereby declare that above given all information are true and best of my knowledge.

Signature