

Curriculum Vitae



Kakoli Akter Doly

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Department of Sociology,
Eden Mohila College (Affiliated by Dhaka University)

Career Objectives

To make optimum utilization of my knowledge and skills, utilize opportunities effectively for professional growth and to contribute in the best possible way for the betterment of the organization and self.

Academic Credentials

Name of the Exam/Degree	Board/ University	Year of Passing	Result
MSS in Sociology	Eden Mohila College	2020	3.19 out of 4.0
BSS in Sociology	Eden Mohila College	2017	2.99 out of 4.0
HSC (Humanities)	Birshreshtha Noor Mohammad Rifles Public School & College	2010	4.40 Out of 5.0
SSC (Science)	Jajira Mohor Ali High School, Jajira, Shariatpur	2008	4.06 Out of 5.0

Awards: Primary Scholarship

Language Proficiency

- Bangla-Excellent (Reading, Writing, Speaking)
- English-Excellent (Reading, Writing, Speaking)

Technical Proficiency

- Operating System: Windows XP/2007/2010 etc.
- Package programs: MS office(MS word, Power Point, Spreadsheet Analysis or MS Excel)
- Typing: Both Bengali and English
- Internet Package: Basic Computing, Email and Internet Surfing
- Graphics Tools: Adobe Illustrator, Adobe Photoshop and MS drawing tools.

Interpersonal Skills and Strengths

- ✓ Ability to tackle critical situation
- ✓ Good communication skills
- ✓ Motivating & Goal Oriented
- ✓ Willingness to learn and ability to work as a team member
- ✓ Good analytical & Logical Skills
- ✓ Having leadership quality
- ✓ Having good convincing power

Technical Training and Hands on Experience

Certification Title	Institute Name	Course Content
Graphics Design	SIIT - Softbit Institute of IT	Adobe Photoshop, Adobe Illustrator
Computer Office Application Completion Year: 2017	Skills Developments Training Center(Under-Technical Education Board)	Theoretical knowledge of Computer, Overview of Operating System, Word Processing MS-Word, Spreadsheet Analysis or MS-Excel concepts and application, MS-Power Point, Database Management using MS-Access, Web Page, Internet Application, Spoken English and Typing Practice with-Bengali and English.

Personal Details:

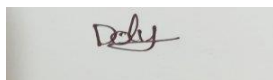
Name	: Kakoli Akter Doly
Fathers Name	: Late. Abul Kashem Miah
Mothers Name	: Jahanara Begum
Date of Birth	: February 09, 1992
Gender	: Female
Marital Status	: Married
Nationalities	: Bangladeshi
Religion	: Islam(Sunni)
Permanent Address	: Vill: Horiasha, P.S+ P.O: Jajira, District: Shariatpur
National Id. Number	: 2384757627
Blood Group	: AB+

Reference

Mahmudur Rahman Roni
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I certify that the statement made by me are true, complete and correct to the best of my knowledge and belief.

Sincerely,



Kakoli Akter Doly