

FAHIMA SULTANA

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Phone: 01715324922, 01983603321



Key Skills

Could operate effectively with Microsoft office tools namely word, excel, power point.

Have good problem solving with analytic thinking.

Efficient management and organizational abilities.

Open minded to work in complex environment and project.

Education

M.S in Criminology and Police Science

Specialization

Criminology and Criminal Justice, Victimology and Restorative Justice, Forensic science, Law, Security Practice Management, Issues and Development Studies, Research, Statistics.

Computer Literacy

- **Operating System:** Microsoft Windows 98, 2000 & XP, 7
- **Software:** MS Word, Excel, Power point, Office XP 2007

Training Summary:

Training Title

Life Skill training

Institute

Bangladesh National

Aiming at the field which provides me with complete freedom to utilize whatever I learnt academically and socially, where I will be appreciated to be a top professional preferably at academic and corporate institute.

Academic Background :

Exam Title	Concentration/ Major	Institute	Result	Pass. Year
M.S	Criminology and Police Science	Mawlana Bhashani science and technology university (MBSTU), Tangail	CGPA: 3.11 Out of 4.00	2016
B.Sc. (Hon's)	Criminology and Police Science	Mawlana Bhashani science and technology university (MBSTU), Tangail	CGPA: 3.19 Out of 4.00	2013
H.S.C.	Science	Dinajpur Govt. College. Dinajpur.	CGPA: 4.40 Out of 5.00	2008
S.S.C.	Science	Dinajpur Govt. Girls' High School. Dinajpur.	CGPA: 5.00 Out of 5.00	2006

Professional Background:

Name of the Organization	Department	Designation	Job Summary	Start Date	End Date
Milontika Engineering Services	Service	Service Co-Ordinator	Accounts, Billing, Offer, LC etc	01-03-2016	02-02-2020
Ambala Foundation	Micro Finance	Credit Officer	Reviewing Loan, Assessing Clients etc	10-10-2023	Till now

Language Proficiency :

Language	Reading	Writing	Speaking
Bangla	Excellent	Excellent	Excellent
English	Excellent	Excellent	Good

Women Lawyer's
Association

Location: Dhaka

Year 2015

Training Title

Tally Software Learning

Institute

Milontika Engineering
Services

**Location : Mohakhali,
DOHS.**

Internship

**Bangladesh National
Women Lawyer's
Association.**

Career And Application Information:

Looking For : Mid level job.
Available : Full time
Preferred Location : Dhaka

Personal Details :

Name : Fahima Sultana
Father's name : Md. Abdul Hai
Mother's name : Kohinoor Begum
Date of Birth : 02/01/1992
Sex : Female
Marital Status : Married.
Nationality : Bangladeshi (By birth)
Religion : Islam
NID : 19922726409000125

Permanent Address : Fahima Sultana
Villaage: Newtown-2 no. Post: Dinajpur
Upazilla: Dinajpur, District: Dinajpur.
Mob: 01715324922

Present Address: Fahima Sultana
Villaage: Newtown-2 no. Post: Dinajpur
Upazilla: Dinajpur, District: Dinajpur.
Mob: 01715324922

Reference:

(i) Name: Md. Khairul Alam.

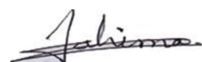
Designation: Principal Officer.
Organization: Agrani Bank.
Telephone: 01726831876.
Relationship: Uncle.

(ii) Name: Md. Omar Faruk

Designation: Associate Professor.
Organisation: Mawlana Bhasani Science & Technology University.
Email: ru_faruk@yahoo.com
Telephone: 01712955690
Relationship: Teacher.

Other Will be available on request

I'm undersigned, hereby declare that the information given above is true and correct.



Fahima Sultana

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