



CURRICULUM VITAE

MD. MEHEDI HASAN

CONTACT



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+8801748-458463



Present Address:

Vill :104, Boiragirchala.
Sreepur.Gazipur.



Permanent Address:

Vill :SangitKati
Post :MahamudKati
Thana :Nesarabad Swarupkathi.
District :Pirojpur



Public Speaking

Teamwork

Decision Making

Ms Word

MS PP

MS Excel

MS Access

CAREER OBJECTIVE

Intend to work in a developing and competitive where strong sense of responsibility and commitment is required and dignity of work provides job satisfaction and the place of work provides potential avenues for learning growing and achieving the top level in the hierarchy of the organization.

EDUCATION

Bachelor Of Business Administration (BBA Hon's)

Institute: Govt. Syed Hatem Ali College-Barishal.
Department: Accounting
GPA- 2.67 (Out of 4.00)
Passing Year: 2018

Higher Secondary Certificate (H.S.C)

Institute: Shahid Smrity Degree College
Department: : Commerce..
GPA-3.70 (Out of 5.00)
Passing Year: 2013

Secondary School Certificate (S.S.C)

Institute: Mahamudkatilchham Uddin
Secondary School
Department: Commerce.
GPA: 4.38 (Out of 5.00)
Passing Year:2010

Md. Mehedi Hasan

SOFTWARE

MS Word 

MS Excel 

MS PP 

Experience:

Officer (Store) Science 01st November-2021To till Now.

SKB Stainless steel Mills Ltd.

Factory :104,Boiragirchalla,Sreepur ,Gazipur.

Job Responsible:

- ❖ Stock management.
- ❖ Store equipment inventory.
- ❖ Daily Stock report making.
- ❖ Monthly stock maintains.

Officer (Accounts & Finance)Science 01st November2018 to 01st December 2020.

Anwar Securities Limited.

(Member Of Dhaka Stock Exchange ltd . Member No.160)

Suite #518/519Level #5,9/E Motijheel C/A, Dhaka-1000.

Job Responsible:

- ❖ To managementthe preparation of the company'saccounts by applying and others applicable rules and regulation.
- ❖ To reconcile Bank statement.
- ❖ To cheek daily cash book.
- ❖ To prepare monthly profit & loss accounts and monthly balance sheet.

Certificates

Professional Certificate on Computer Training.

Md. Mehedi Hasan

LANGUAGES

Bangla

English

Short Hand

Personal Information

Father's Name : Md.MokbulHossen
Mother's Name : Mst. Saleha
Date Of Birth : 10April 1994
Nationality : Bangladeshi
Religion : Islam
Gender : Male
Marital Status : Single
Height : 5Fit 7 Inch
Permanent Address : Vill :Sangitkathi
Post :Mahamudkathi.
Thana :Nesarabad,Sawrupkathi.
District :Pirojpur.
Present Address : 104,Boiragirchala.
Sreepur.,Gazipur.

Reference

MD. Abdur Razzak..
AGM & In charge(OTC Market)
Dhaka Stock Exchange LTD.
Mobile: +8801713425815
Mail: razzak@dsebd.org
Relationship: Brother.

Declaration

I undersigned hereby declare that I will be responsible for any wrong information provide above.

Md. Mehedi Hasan