

CURRICULUM VITAE

Of

MD. Naim Khan



Mailing Address:

C/O: Md. Mostafa khan

Vill: 05 No Woard, Amtali, Pourashava, Post: Amtali-8710,

Upazilla: Amtali, District: Barguna.

Mobile: 01707-620752.

Career Object :

I have a vision to see myself in a highly efficient administrative position of a dynamic organization where I can utility my learning interpersonal skill, analytical abilion and adaptability for further development.

Academic Career :

Bachelor of Arts (B.B.S)

University : National university
Institution : Amtali Govt. College
Group : B.B. S (Pass)
Year : 2020
Result : CGPA-2.77 (Out of 4.00)

Higher Secondary Certificate (H.S.C)

Institution : Tiakhali college
Board : Barishal
Group : Business Studies
Year : 2017
Result : GPA-2.27 (Out of 5.00)

Secondary School Certificate (S.S.C)

Institution : Amtali M. U. Secondary School
Board : Barishal
Group : Business Studies
Year : 2014
Result : GPA-3.88 (Out of 5.00)

Language Proficiency :

- Bengali Mother Tongue (Excellent)
- English (Fluent in both written and spoken)

Computer Skills :

- ❖ Computer Office Program MS Word, MS Excel, Power Point,
- ❖ Internet Browsing.

Personal Attributes :

- ❖ Name : Md. Naim Khan
- ❖ Father's Name : Md. Mostafa Khan
- ❖ Mother's Name : Shahanaz Parvin
- ❖ Permanent Address : Vill: 05 No Woard,Amtali, Pourashava, Post: Amtali-8710,
Upazilla: Amtali, District: Barguna.
- ❖ Date of Birth : 22/10/1997
- ❖ Nationality : Bangladeshi (By birth)
- ❖ National ID No : 6902035267
- ❖ Religion : Islam
- ❖ Sex : Male
- ❖ Blood Group : A (+Ve)
- ❖ Marital Status : Married

Skills & Abilities :

- ✍ Critical Thinking,Decisson making, Problem solving skills.
- ✍ Planning & organizing abilities.
- ✍ Honest, Sincere and punctual in work.
- ✍ Time, Management in work.

Interests

Reading, Writing, Magazine and Book.

Declaration:

I, The undersigned do here by state that to the base of my knowledge and belief, the above mentioned data correctly described my qualification and me.

Call: নাইম খান

Md. Naim Khan