

Tumpa Sharma



Village: Middle merongloa

Union: Fatharkul, PO: Ramu (4730) Upazila: Ramu, District: Cox's Bazar.

Cell Number: +88 01872373243

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CAREER OBJECTIVE

To build a successful career in the field of Accounting and Education by utilizing my academic knowledge, teaching experience, and professional training. With a Master's and Honours degree in Accounting, experience as an Assistant Teacher in a private school, and participation in national projects such as Population and Housing Census and Economic Census, I aim to develop my skills further and contribute effectively to an organization's growth. Additionally, through the BRAC Career Hub's 4-day Job Readiness Course, I have enhanced my communication and professional skills, and I am eager to apply them to achieve personal and organizational excellence.

WORK EXPERIENCE

Assistant Teacher

June 01, 2021 – December 30, 2023

Ramu Talent's School

Ramu, Cox's Bazar

- Assisted the main teacher in conducting daily classroom activities and maintaining discipline.
- Helped children in learning basic literacy, numeracy, and communication skills through interactive lessons.
- Supported students in creative activities such as drawing, singing, storytelling, and group play.
- Ensured a safe, friendly, and engaging classroom environment for all students

Field Data Collector

June 15, 2022 – June 21, 2024

Population & Housing Census-2022

Bangladesh Bureau of Statistics

- Collected and recorded demographic and household data accurately.
- Conducted door-to-door surveys and interviews with residents.
- Verified information and ensured data confidentiality.
- Reported daily progress and submitted forms to the supervisor.

Field Data Collector

December 10, 2024 – December 21, 2024

Economic Census-2024

Bangladesh Bureau of Statistics

- Collected and recorded data on business and economic activities.
- Conducted field visits and interviews with entrepreneurs and traders.
- Maintained accuracy and confidentiality of collected information.
- Reported daily progress and submitted completed surveys to supervisors.

EDUCATIONAL QUALIFICATION

Master of Business Administration (M.B.A), Accounting

Cox's Bazar Govt. College, National University — CGPA 3.41 | Year: 2022

Bachelor of Business Administration (B.B.A), Accounting

Ramu Govt. College, National University — CGPA 3.19 | Year: 2021

- **Higher Secondary Certificate (H.S.C), Business Studies**
Cox's Bazar Govt. Women's College, Chittagong Board — GPA 3.33 | Year: 2017
- **Secondary School Certificate (S.S.C), Business Studies**
Ramu Girls High School, Chittagong Board — GPA 4.56 | Year: 2014

LANGUAGE PROFICIENCY

- **Bengali:** Excellent in Speaking, Writing, Listening, and Reading
- **Cox's Bazar Local Dialect:** Excellent in Speaking, Writing, Listening, and Reading
- **English:** Good in speaking, Writing, Listening, and Reading

TRAINING

Job Readiness Training

Career Hub Powered by BRAC

- Completed a four-day job readiness training program Resilient under pressure and in remote field settings.
- Focused on enhancing employability skills and preparing for professional work environments.

SKILLS & COMPETENCIS

- Strong communication and teamwork abilities
- Resilient under pressure and in remote field settings
- Physically fit for work in rough and hilly terrain

PERSONAL INFORMATION

Father's Name: Upendra Sharma

Mother's Name: Rita Sharma

Date of Birth: 25 December 1997

Nationality: Bangladeshi

REFERENCES

SOURAB SHARMA Officer Cash Jonota Bank Ramu Branch Phone: 018 5052 7930	ASHIS SHARMA Finance Officer Save the Children Cox's Bazar Phone: 018 1554 2858
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CERTIFICATION

I hereby certify that the information provided in this CV is true and accurate to the best of my knowledge. I understand that any misrepresentation may result in disqualification or termination.

Submitted by-

Tumpa Sharma

TUMPA SHARMA