

Md. Nazrul Islam

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Career Objective

Looking for a challenging role in a reputable organization to utilize my technical and management skills for the growth of the organization as well as to enhance my knowledge about new and emerging trends in the distribution sector.

Career Summary

1. To distribute FG from factory to distributor 2. Maintain daily stock in physical. 3. Maintain FIFO in daily basis. 4. Reporting damage product daily 5. Prepare daily, Weekly & Monthly delivery report. And any other task assign by management.

Special Qualification

I can serve FG to Distributor properly

Experience

Total Year of Experience: 6.2 yrs

1. **Officer, Distribution and Delivery (0.5 yrs)**

(04 Oct, 2025 - Continuing)

Vitalac Dairy & Food Industries Ltd (FASSKA)

Narsingdi

Area of Expertise

Distribution Service Management (0 months)

Duties/Responsibilities

Managed precise storage, distribution, and delivery processes, emphasizing accuracy and promptness. Directed the careful implementation of secure transportation methods, focusing on detail in logistics, stock control, warehouse management, and supervision. Coordinate with the Sales & Marketing team for daily distribution plan. Preparing delivery challan. Ensuring accurate stock record & reconciliation of physical stock. Developed strategies through thorough stock analysis and flexible scheduling, resulting in efficient inventory management. Maintaining MRF Material requisition form & FIFO for Raw materials and Finished Goods delivery. Ensured organized distribution and delivery of records for informed decision making. Monitor & Control vehicle fuel costs in the best feasible manner. Check, monitor & follow up on vehicle maintenance related matters. Deal with truck covered van & bulk drivers job related issues. Keep close monitoring on all drivers & Vehicles regularly, especially on movement.

2. **Officer, Distribution (5.3 yrs)**

(01 Jan, 2021 - Continuing)

Transcom Beverages Ltd.

Telirchala, mouchak, Gazipur

Area of Expertise

Distribution Management (2.8 yrs)

Duties/Responsibilities

. Prepare route plan for proper using of a vehicle. BR2. Making schedule of delivery as per area preference. BR3. Strong communication with sales team to accelerate delivery. BR4. Prepare stock observation report daily, weekly & Monthly. BR5. Making List of first moving, moving & nonmoving product. BR6. Garnishing store & proper utilize of store space. BR7. Prepare Monthly delivery report. BR8. Prepare first in first out report. BR9. Prepare damage report. BR10 Prepare daily delivery report. BR

3. **Shipping assistant (0.8 yrs)**
(01 Apr, 2020 - 01 Jan, 2021)

Transcom Beverages Limited
Telirchala, Mouchak, Gazipur

Area of Expertise

Distribution (9 months)

Duties/Responsibilities

1. Prepare route plan for proper using of a vehicle.BR2. Making schedule of delivery as per area preference.BR3. Strong communication with sales team to accelerate delivery.BR4. Prepare stock observation report daily, weekly & Monthly.BR5. Making List of first moving, moving & non-moving product.BR6. Garnishing store & proper utilize of store space.BR7. Prepare Monthly delivery report.BR8. Prepare first in first out report.BR9. Prepare damage report.BR10 Prepare daily delivery report.BR

Academic / Education

Exam Title	Concentration/ Major	Institute	Result	Pas.Year	Duration	Achievement
Masters of Business Administration (MBA)	Accounting	Dinajpur govt college	2.84 out of 3	2021	1	
Bachelor of Business Administration (BBA)	Accounting	Setabganj Govt College	3 out of 4	2020	04	
HSC	Business Studies	Pirganj Govt. College	3.42 out of 5	2016	2	First Class
SSC	Science	Bhomradaha Islamia High School	4.63 out of 5	2014	10	First Class

Training

Training Title	Topic	Institute	Country	Location	Year	Duration
Computer Databge	Data Entry	BCE	Bangladesh	Pirganj	2017	06 Month

Professional Qualification

Certification	Institute	Location	From	To
Computer database	BCE Computer training center	Bangladesh	01 Mar, 2017	30 Jun, 2017

Career and Application Information

Preferred Job Category : Accounting/Finance, Supply Chain/Procurement, Data Entry/Operator/BPO, Commercial
Looking For : Entry Level Job
Present Salary : Tk. 25000
Expected Salary : Tk. 28000
Preferred District : Anywhere in Bangladesh
Preferred Country : United Arab Emirates

Skill

Fields of Skill	Description
	distribution and logistics support

Extra Curricular Activities

observation warehouse,and product received from production

Language Proficiency

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium

Personal Details

Father's Name : Md. Abdul Jabbar
Mother's Name : Mst. Aklima Begum
Date of Birth : 21 Feb, 1998
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
National Id No. : 8705331018
Religion : Islam
Permanent Address : vhomradaha,pirganj, Thakurgaon, Pirganj, Pirganj, Thakurgaon 5470
Current Location : shibpur, norsingdi, Shibpur, Shibpur, Narsingdi 1620
Blood Group : B+
Height (Meter) : 1.67
Weight (Kg) : 60

Reference

Name : Md. Abdul Alim
Organization : Transcom Beverages Limited.
Designation : Shipping Officer
Address : Telirchala, Mouchak, Gazipur
Mobile : 01710745874
Email : alim5683a@gmail.com
Relation : Professional

Name : Md. Akram
Organization : Vitalac dairy and food industries ltd
Designation : Quality Manager
Address : shibpur, norsingdi
Mobile : 01755548325
Relation : Family Friend