

Md Alamin Dewan

Aldi, Word No- 5, Tongibari, Munshiganj.
Phone: 01690239830
Gmail: dewansaheb21232@gmail.com



Career Objective

To work for serving the nation with the top management of an organization, provide the potentials through hard work, efficiency, enthusiasm & assuming responsibilities emphasizing on strategic importance.

Educational Attainments

Master's : **(Running) - Public Administration Ongoing.**
University : National University

Graduate : **Bachelor of Honours (B.A.)**
University : National University
Year of passing : 2023
Division : Second class

Examination : **Higher Secondary Certificate (HSC)**
Institute : Serajabad Rana Shafiullah Collage
Group : Humanities
Board : Dhaka
Year of passing : 2019
GPA : 3.75

Examination : **Secondary School Certificate (SSC)**
School : Makhati Gurucharan High School
Group : Humanities
Board : Dhaka
Year of passing : 2017
GPA : 4.27

Skill & Languages and Communication Skill

- Good verbal and written proficiency in English.
- Good presentation skill with expertise in multimedia presentation.

Professional Strengths

- Ability to work under pressure and to take challenges.
- Ability to accept responsibility, entrust authority and work with people at diverse level.
- Ability to pick new ideas promptly
- Hard working , self-motivated , sincere
- Possess very good leadership skill
- Highly energetic ,enthusiastic team member

Computer Knowledge

Course name : Office Management
Organization : Luminuous IT Instituted

Working Experience

1. Company Name : Bank Asia (Outlet)
Company Location : Aldi Bazar, Tongibari, Munshiganj,
Department : (Cso Officer)
Position Held : Costomar Service and Account Opening
Responsibilities : Sales & Marketing
From : 07 August, 2019
To : 30 March, 2023

2. Company Name : Sonali Bank PLC (Outlet)
Company Location : Aldi Bazar, Tongibari, Munshiganj,
Department : (Manager)
Position Held : Costomar Service
From : 16 Jun, 2023
To : 31 January, 2026

Personal Information

Full name : Md Alamin Dewan
Father's Name : Md Feroj Dewan
Mother's Name : Alenur Begum
Date of Birth : 02 Jul, 2000
Present Address : Aldi, Tongibari, Munshiganj
Contract No : 01690239830
Permanent Address : Aldi, Tongibari, Munshiganj
Marital Status : Unmarried

Height : 5 Feet 4"
Religion : Islam
Blood Group : A (+)
Nationality : Bangladeshi
Gmail : dewansaheb21232@gmail.com

REFERENCES

1. Md Feroj Dewan (Father)
2. Sarmin Akter (Intern Doctor) KMC (Sister)

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Signature