

# Rifat Zaman Ornob

House# 10, Priyanka Housing, Road# 02, Block# A, Section# 01, Mirpur-1,  
Dhaka-1216

CTC : +8801700-527515

E-mail : rifatzamanrr@gmail.com



## ➤ CAREER OBJECTIVE

To pursue challenging position within any team environment in order to utilize my skill, experience and knowledge for providing the company improved productivity while giving me the opportunity to build up professional growth.

## ➤ EDUCATION

**July 2022**

**Bachelor of Finance & Banking, Minor in Business Administration.**

- ☒ University Of Dhaka Commerce Collage
- ☒ CGPA: 3.03 (Out of 4)
- ☒ Business Studies

[Note: Originally Scheduled Completion: 2022. Adjusted Completion Due to COVID-19: 2024]

**June 2018**

**H.S.C (Higher Secondary Certificate)**

- ☒ Lions School And College ,Nilphamari
- ☒ GPA: 3.33(Out of 5)
- ☒ Business Studies

**June 2016**

**S.S.C (Secondary School Certificate)**

- ☒ Lions School And College, Nilphamri
- ☒ GPA: 4.56(Out Of 5)
- ☒ Business Studies

## ➤ SKILLS

- ☒ Computer Skill :Microsoft Office, excel, power point and Internet browsing.
- ☒ Good Communication Skill.
- ☒ Problem solving and decision-making.
- ☒ Ability to make the situation favorable.
- ☒ Good management skill.

## ► LANGUAGE PROFICIENCY

| Name    | Reading   | Writing   | Speaking  | Listening |
|---------|-----------|-----------|-----------|-----------|
| Bangla  | Excellent | Excellent | Excellent | Excellent |
| English | Excellent | Good      | Good      | Excellent |

## ► PERSONAL INFORMATION

**Full Name** : Rifat Zaman Ornob  
**Father's Name** : Md. Badiuzzman  
**Mother's Name** : Mst. Sultana Begum  
**Present Address** : Mirpur- 1 Dhaka - 1216  
**Home District** : Nilphamari  
**Height** : 5'4"  
**Blood group** : O+  
**Marital Status** : Unmarried  
**Religion** : Islam  
**Date of Birth** : 15/07/2001  
**Nationality** : Bangladesh  
**Cell No** : +8801700-527515

## ► ABOUT

Well organized, friendly and can easily interact with people from all walks of life. I have the ability to work under pressure with quick learning. I have the ability to adapt to situations, believe in teamwork, excellent in interpersonal communication and management.

I certificate that all the information stated in this resume is true and complete to the best of my knowledge. I authorize the respective authoring to verify the information provided in the resume.



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