

Rashidul Islam

C/O: Mohamed Abdur Razzak, House: Neer-63, Road No: 1079,
East Monipur, Mirpur-10, Dhaka-1216.
Mobile: +8801773-714290
E-mail: rashadbd97@gmail.com



❖ Career Objective:

Seeking a challenging and growth oriented position where I can apply my knowledge and ability to work in a team or individually with good communication and interpersonal skills in the organization.

❖ Educational Qualification:

SL	Certification Name	Concentration/Major	Institute	Result in CGPA	Result Publish Date
01.	S.S.C	Humanities	Boalia B.L High School	4.38/5.00	09/05/2013
02.	H.S.C	Humanities	Rohanpur P.M Ideal College	4.83/5.00	09/08/2015
03.	B.S.S	Political Science	Islamic University, Kushtia	3.27/4.00	01/03/2020
04.	M.S.S	Political Science	Islamic University, Kushtia	3.09/4.00	15/02/2022

❖ Professional Training:

SL	Training Title	Institute	Location	Year	Duration
01.	Active Citizens Youth Leadership Training	Democracy Watch, Bangladesh	Islamic University, Kushtia.	2016	4 days
02.	Computer Operation	TTC	Technical Training Center, Kushtia.	2017	6 Months
03.	Pharma FME/MIE Basic Induction Training (Batch-22H)	ACI Pharma Training Dept. & Medical Services Department	ACI Centre, 245 Tejgaon Industrial Area, Dhaka-1208.	2022	35 Days
04.	Banking Basic Induction Training (Batch-06/2025-Tara)	BRAC Bank PLC	Anik Tower (9 th Floor), 220/B, Tejgaon I/A, Gulshan Link Road, Tejgaon, Dhaka-1208.	2025	5 Days

❖ Language Proficiency:

- Bangla (Mother Tongue)
- English (fluent) both in Speaking and Written.

❖ Computer Skills:

- MS Office
- Software Skills

❖ **Professional Experience:**

SL	Name of the Institution	Position	From	To	Major Job Responsibility
01.	ACI Pharmaceuticals Limited	Medical Promotion Officer	1st January, 2022	30th July, 2022	Effectively & efficiently share product information to Doctors and Generate prescriptions from Doctors and collect orders from chemist shops for achieving the sales target.
02.	ONE Bank Ltd.	Trainee Sales Officer	1 st August, 2022	30 th September, 2022	Responsible to sell Retail Banking products mainly Retail deposit related products and to achieve monthly target provided by the management.
03.	Amar Sheba Limited	General Manager	1 st October, 2022	31th October, 2024	I am a supervisor, controls and directs the personnel and activities of an Org. or a Dept. by adopting operational plans, carrying out performance evaluations and supervising all daily activities.
04.	BRAC Bank PLC	Relationship Executive	16 th February, 2025	14 th September, 2025	Relationship management with existing and new customers. Ensure delightful customer service. Maintain strict confidentiality of documents and information of the bank and its customers. Achieve sales target set by the management.

❖ **Extra-Curricular Activities:**

SL	Name of the Organization	Position	From	To	Major Responsibility
1.	Tarunno, IU Kushtia.	Blood Donation Program Secretary	01/07/2018	30/06/2019	Ensure a safe blood supply and to protect the health of blood donors and blood recipients.
2.	Student Welfare Association, IU Kushtia.	General Secretary	01/01/2018	30/06/2020	Maintenance of students discipline and Arrange for special care for the weaker and needy sections of students.
3.	Fatal Disease Recovery Foundation, IU	Press Secretary	01/07/2019	30/06/2020	To raise funds for students suffering from any major disease.
4.	Bangladesh Tarun Column Lekhok Forum	Member	01/07/2019	To date	Write regular columns in National and Online newspapers.
5.	Save the Tomorrow, Chapa inababgonj District Branch.	President	01/01/2020	To date	It's a non-political and social welfare org. leads to remove the darkness of illiteracy and poverty.

❖ **Special Qualification:**

- Communication skills
- Problem-solving skills
- Customer service skills
- Strategic HR leadership
- Time management skills
- HR policy and compliance
- Administrative management
- Talent Acquisition Management
- Organizing programs and events

❖ **Personal Details:**

Father's Name: Arjen Ali

Mother's Name: Mst. Kulsum Begum

Gender: Male, Marital Status: Married

DOB: 10th April, 1996, NID No: 418 082 3132

Passport No: A14357548, Driving Licence No: DK11074757CL0001

Permanent Address: Vill: Boro-Bangeshorpur, Post: Boalia, Post Code: 6320,
Upazila/P.S: Gomastapur, District: Chapainawabganj.

❖ **Reference:**

Dr.Md. Shahjahan Mondol
Professor,
Dept. of Law,
Former Chairman, Dept. of Law
Former Dean, Faculty of Law
Former Provost, Saddam Hossain Hall
Director, Institutional Quality Assurance cell
Islamic University, Kushtia.
Chief Advisor, World Youth & Child Forum
Tel: 01715251585
E-mail: msmondol@gmail.com

Dr. Raqiba Yesmin
Professor,
Dept. of Public Administration
Founder Chairman,
Dept. of Political Science
Former Chairman,
Dept. of Development Studies
Former Dean, Faculty of Social Science
Islamic University, Kushtia.
Tel: 01712111470
E-mail: raqibayeammin70@pub.iu.ac.bd

❖ **Declaration**

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

রাশিদুল ইসলাম
RASHIDUL ISLAM