

RESUME OF SALMA ISLAM



Mailing Address:

Mijmiji, Siddhirganj, Narayanganj.
Cell: +88 01644772271, 013004-64393

CAREER OBJECTIVE:

To work in an environment where there is an opportunity of self-assessment and improvement in both individual and group based job that faces various critical challenges.

EDUCATIONAL QUALIFICATION:

● Bachelor of Social Science (B.S.S)

Name of Institution : Sheikh Mujibur Rahman College ,Chandpur
Passing Year : 2015
Result : 1st Class
University : National University

● Higher Secondary School Certificate (H.S.C)

Name of Institution : Sheikh Mujibur Rahman College ,Chandpur
Group : Science
Result : **4.20 (Out of GPA 5.00)**
Passing Year : 2010
Board : Comilla

● Secondary School Certificate (S.S.C)

Name of Institution : Rahima Nagar Hazi Chand Mia Girls School
Group : Science
Passing Year : 2008
Result : **GPA-4.44 (Out of 5.00)**
Board : Comilla

Job Experience:

1. Worked as **Teacher** at **Unity Ideal School and Madrasah** for 4 Years.
2. I worked at the office desk of Sunflower Life Insurance in my area **as an accounts assistant** for over two years.

LANGUAGE PROFICIENCY:

Language	Reading	Writing	Listening	Speaking
Bengali	Excellent	Excellent	Excellent	Excellent
English	Excellent	Excellent	Excellent	Excellent

DISTINCTION OF MYSELF:

- Able to work in challenging environment.
- Energetic and result-oriented professional.
- Willing to work in team.
- Organized and self-motivated.
- Good inter-personal & communication skills.

COMPUTER SKILLS:

MS office Program , Internet Browsing , Email,

PERSONAL INFORMATION:

Name	:	Salma Islam
Father's Name	:	Sirajul Islam
Mother's Name	:	Jannatul Ferdaus
Date of Birth	:	19 December, 1993
Gender	:	Female
Height	:	5' 4"
Blood Group	:	AB ⁺ (Positive)
Religion	:	Islam
Marital Status	:	Married
Nationality	:	Bangladeshi (by birth)
NID	:	19931315823000013
Permanent Address	:	Vill: Naula, P.O: Aingiri, P.S: Kachua, Dist: Chandpur-3613.

OTHER INTEREST:

- Salat, Reading Quran.

CONFIDENCE:

I do hereby declare that the above statements are correct and complete to the best of my knowledge.

Signature:

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(Salma Islam)

Date:/...../.....

