

CURRICULUM VITAE

Bijoy Chandra Das

Chandipasha, Nandail, Mymensingh.

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Career Objective

To contribute to the welfare and development of underprivileged communities by working in a service-oriented organization, where I can apply my skills, sincerity, and dedication effectively.

Educational Qualifications

Master of Business Administration (MBA)

- University: National University
- Major: Management
- Passing Year: 2019
- CGPA: 2.69 (out of 4.00)

Bachelor of Business Studies (BBS)

- University: National University
- Major: Accounting and Information Systems
- Passing Year: 2015
- Result: Second Class (out of scale 3)

Higher Secondary Certificate (HSC)

- Group: Business Studies
- Board: Dhaka
- Passing Year: 2012
- GPA: 3.20 (out of 5.00)
- Institution: Shahid Smriti Adarsha College

School Certificate (SSC)

- Group: Business Studies
- Board: Dhaka
- Passing Year: 2010
- GPA: 4.25 (out of 5.00)
- Institution: Chandipasha Government High School

Computer & IT Skills

- MS Word, MS Excel, MS PowerPoint
- Internet Browsing & Email Communication
- Online Data Entry and Documentation
- Social Media & Online Tools

Driving Skill

- Successfully completed a certified Light Motor Vehicle (LMV) Driving Course
- Recently obtained a valid LMV Driving License (License # KIS26001P059)
- Trained in safe, defensive & disciplined driving
- Knowledge of traffic rules, road signals & road safety standards
- Basic skills in vehicle inspection, maintenance & troubleshooting
- Comfortable driving in city roads and highways
- Punctual, responsible and quick learner with strong work ethic

Personal Strengths

- Good communication skills in Bangla and English
- Ability to work under pressure
- Honest, disciplined, and responsible
- Quick learner and team-oriented

Language Proficiency

- **Bangla:** Native
- **English:** Good in reading, writing, and speaking

Personal Information

- **Name:** Bijoy Chandra Das
- **Father's Name:** Subudh Chandra Das
- **Mother's Name:** Mono Rani Das
- **Date of Birth:** 22 August 1994
- **Nationality:** Bangladeshi (by birth)
- **National ID:** 19946727208000025
- **Driving License:** KIS26001P059
- **Religion:** Sanatan (Hindu)
- **Marital Status:** Single
- **Present Address:** Chandipasha, Nandail-2290, Mymensingh
- **Permanent Address:** Same as present

Reference

1. **Sanchit Das**
senior compliance officer. Narsingdi. BRAC
Phone: 01708395841 Email: sancit.das@brac.net
2. **Sayekul Hasan Khan**
Assistant Commissioner & Executive Magistrate
District Commissioner's Office, Kurigram
Phone: 01609-224255
3. **Benima Rani Das**
Assistant Teacher
Bhaluka Model Government Primary School.
Phone: 01758823678 Email: benimadas20@gmail.com

I hereby declare that the above information is true and correct to the best of my knowledge and belief.