

**Resume
of
Fatema Khanoom Limia**
Mailing Address:

383/384, Free School Street,
Kolabagan, Dhaka-1205
Cell No: 01319329565
E-mail: cslimia@gmail.com



Career Objective:

Build up a challenging and rewarding career in a renowned organization that will provide a structured career and has opportunity to achieve top position through talent and hard work, Excellent working Environment and Learning Atmosphere.

Academic Qualifications:

Master of Arts (M.A)

Institute : Bhawal Badre Alam Govt. College, Gazipur
University : National University
Subject : Bangla
Passing Year : 2019
Result : CGPA-2.63 (Out of 4)

Bachelor of Arts (B.A) Honors

Institute : Bholu Govt. College
University : National University
Subject : Bangla
Passing Year : 2016
Result : CGPA-2.55 (Out of 4)

Higher Secondary Certificate (H.S.C)

Institute : Borhanuddin women College
Board : Barisal
Group : Humanities
Passing Year : 2011
Result : GPA-3.40 (Out of 5)

Secondary School Certificate (S.S.C)

Institute : Borhanuddin Secondary Girls' School
Board : Barisal
Group : Humanities
Passing Year : 2008
Result : GPA-2.50 (Out of 5)

Computer Literacy:

- Office Management Course: MS-Word, MS-Excel, MS-Power Point & Internet

Language Proficiency:

- Competent in speaking and writing both English & Bangla

Personal Strength:

- Punctual, reliable, Self-motivated and hard working.
- Strong time/ task management skills.
- Able to maintain professionalism under pressure.
- Capable of multitasking.

Extra-Curricular Activities/Interest:

- Internet Browsing, Blogging, Traveling, Watching TV, Writing & Novel Reading.

Personal Details:

- Full Name : Fatema KhanoomLimia
- Father's Name : BasirAhmed
- Mother's Name : AfsarunNesa
- Date of Birth : 3rd January, 1991
- Nationality : Bangladeshi
- National ID : 19910912116000117
- Gender : Female
- Height : 5'2"
- Blood Group : B+
- Religion : Islam
- Present Address :168/3, Malibagh, Dhaka-1217
- Permanent Address :Vill-1 No. BoroManika, PO-Manika, PS-Borhanudddin, Dist-Bhola

References:

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|----------------|--|--|
| | Reference: 01 | Reference: 02 |
| • Name | : Md. Maksud Alam | Md. Billal Hossain |
| • Organization | : 4P Marketing Consultancy | Pragati Life Insurance Co. Ltd. |
| • Designation | : Chief Information Officer(CIO) | Manager (IT) |
| • Mobile | : 01715063067 | 01684373055 |
| • Email | : csmakst@gmail.com | billalmunshi682@gmail.com |

I hereby declare that all the information furnished in this Resume is true, complete and correct.

(Fatema Khanoom Limia)