

Curriculum Vitae of

Mst. Ritu Khatun

Vill: Mohishvanga, P.O: Haroa

P.S: Baraigram, Dist: Natore

Contact No: 01760-506954



Career objective

Build up a career in a challenging and dignified position at an organization where honesty, creativity, sincerity, skill and performance are criteria for one's appraisal. I intend to provide my best service and share my knowledge to prove myself as individual in this organization.

Declaration

- ☐ First-rate communication skills
- ☐ Excellent technological skills
- ☐ Quick, efficient & decisive in managing task
- ☐ Good ability to work in a team.

Educational Background

Pass Course Certificate:

- ☐ Name of Institute : Bonpara Degree College, Natore
- ☐ Name of Board : National University
- ☐ Group : B.A
- ☐ Result : GPA 3.22 (4.00)
- ☐ Passing Year : 2016

Higher Secondary School Certificate: H.S.C

- ☐ Name of Institute : Bonpara College, Natore
- ☐ Name of Board : Rajshahi .
- ☐ Group : Business Studies
- ☐ Result : GPA 4.30 (5.00)
- ☐ Passing Year : 2013

Secondary School Certificate: S.S.C

- ☐ Name of Institute : Tiroil High School, Natore
- ☐ Name of Board : Rajshahi
- ☐ Group : Business Studies
- ☐ Result : GPA 4.25 (5.00)
- ☐ Passing Year : 2011

Language Competency

- ☐ English – Average knowledge written and spoken areas.
- ☐ Bengali – has above average knowledge on grammar and spelling.

Computer Skill

☐ Six Month Computer Course Completed. Ms Word, Excel & Internet Browsing.

Interest

☐ Traveling, Watching TV.
☐ Reading, Novels etc.

Personal details:

☐ Name	:	Mst. Ritu Khatun
☐ Father's Name	:	Md. Munser Ali
☐ Mother's Name	:	Mst. Manwara Begum
☐ Permanent Address	:	Vill: Mohishvanga, P.O: Haroa P.S: Baraigram, Dist: Natore
☐ Date of Birth	:	08/08/1996
☐ Sex	:	Female
☐ Nationality	:	Bangladeshi
☐ Religion	:	Islam
☐ Marital Status	:	Marred
☐ NID NO	:	3726296852
☐ Blood Group	:	AB ⁻
☐ Height	:	5'2"
☐ Weight	:	55

Declaration

I, the undersigned, certify that it is best of my knowledge & belief, this cv correctly describes myself, my qualification & particulars.



Mst. Ritu Khatun

Date: 23-05-2026