**Mailing Address:**

C/O: Shupendranath Sarkar
Vill: Damaipur, Post: Nagar-6630
P.S.: Baraigram
Dist: Natore
Cell No: 01720-697352
E-Mail: sojibsarkar484@gmail.com

My Name:**SOZIB KUMAR SARKAR****CAREER OBJECTIVE**

I have a vision to see myself in a highly efficient administrative position of a dynamic organization where I can utilize my learning, interpersonal skill, analytical ability and adaptability for further development.

ACADEMIC QUALIFICATIONS**Bachelor of Business Administration (B.B.A)**

Institution	:	Shahid bulbul Govt. College, Pabna
Board	:	National University
Group	:	Management
Year	:	2023
Result	:	GPA- 2.45 (Out of 5.00)

Higher Secondary Certificate (H.S.C)

Institution	:	Ishurdi Govt. College, Pabna
Board	:	Rajshahi Board
Group	:	Business Studies
Year	:	2019
Result	:	GPA- 3.58(Out of 5.00)

Secondary School Certificate (S.S.C)

Institution	:	Nagar High School, Natore
Board	:	Rajshahi Board
Group	:	Business Studies
Year	:	2017
Result	:	GPA- 3.86 (Out of 5.00)

COMPUTER SKILL

- ✕ Computer Office Program: MS. Word, MS. Power Point.
- ✕ Internet, Browsing.

PERSONAL DETAILS

✕ Certificate Name : Sozib Kumar Sarkar
✕ Father's Name : Shupendranath Sarkar
✕ Mother's Name : Susuma Rani
✕ Permanent Address: Vill: Damaipur, P.O: Nagar-6630
P.S: Baraigram, Dist: Natore
✕ Date of Birth : 22 Dec 2000
✕ Nationality : Bangladeshi (By birth)
✕ Religion : Hindu
✕ Sex : Male
✕ Blood Group : A+
✕ Marital Status : Umarried

LANGUAGE PROFICIENCY

📖 Bengali
📖 English

SKILLS & ABILITIES

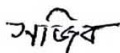
🔗 Critical Thinking, Decision making, Problem solving skills.
🔗 Planning & organizing abilities.
🔗 Creative, insite full & innovative, Emotional intelligence.
🔗 Honest, Sincere and punctual in work.
🔗 Time Management in work.

INTERESTS

🔗 Reading, Writing, Magazine and Book.

DECLARATION

I, the undersigned do hereby state that to the base of my knowledge and belief, the above mentioned data correctly described my qualification and me.



(Sozib Kumar Sarkar)

Date: