

SUSMITA HOWLADER



Nikunjo 2, Road Number 10, Nikunja, Dhaka



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susmitahowlader23@gmail.com



Career Objective:

To utilize my academic background in nutrition along with strong communication, active listening, and interpersonal skills to understand client needs, provide appropriate solutions, and contribute to the growth and success of the organization.

Career Summary:

'I'm a people-focused professional who enjoys connecting with others, understanding their needs, and finding the right solutions. Skilled in clear communication, active listening, and problem-solving, I thrive in dynamic environments and love contributing to positive experiences for clients and teams alike.'

Special Qualification:

I have strong communication and problem-solving skills, am adaptable, quick to learn, and confident in presenting ideas. Proficient in MS Office and CRM tools, I work well under pressure and contribute positively to customer experiences.

Employment History:

Total Year of Experience: 7.1 yrs

1. Entrepreneur (6 yrs)

(1 Jan 2020 - Continuing)

Aparajita Collection

Area of Expertise:

Entrepreneur (5.6 yrs)

2. Customer Care Executive (0.3 yr)

(28 Aug 2025 - 30 Nov 2025)

Paikarighor

Area of Expertise:

skin care products. (0.3 yr)

3. Health Worker (0.3 yr)

(10 Jul 2023 - 8 Oct 2023)

Village Education Resource Center (VERC)

Area of Expertise:

Medical (0.3 yr)

4. Medical Assistant (3.1 yrs)

(15 Dec 2018 - 31 Dec 2021)

Doctor chamber

Area of Expertise:

Medical Assistance (3.0 yrs)

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Bachelor of Science (BSc)	Public Health Nutrition	Primeasia University	Second Class, Marks :2.87%	2023	4
Diploma in Mats	Diploma	Faridpur medical assistant training school		2017	3 years
HSC	Arts	Bangladesh Open University	CGPA:3.2 out of 5	2018	2 years
SSC	Science	Faridpur Govt Girls High School	CGPA:4.81 out of 5	2013	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
ABC of diet plan	Diet plan making	Nutrition bee	Bangladesh		2023	1 month
MCH	Maternal and Child health care	Dhaka Shishu Hospital	Bangladesh	Dhaka	2019	15

Professional Qualification:

Certification	Institute	Location	From	To
MS Office Certificate (6-month course) in Excel, Word & PowerPoint	Faridpur technical training center	Faridpur	July 1, 2019	December 31, 2019

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Present Salary : Tk. 10000
 Expected Salary : Tk. 10000
 Preferred Job Category : Healthcare/Medical,NGO/Development,Research/Consultancy
 Preferred District : Barishal, Dhaka, Faridpur, Jashore, Jhalakathi, Jhenaidah, Madaripur, Patuakhali, Sylhet
 Preferred Country : India
 Preferred Organization Types : NGO,Multinational Companies,Hospital,Pharmaceutical/Medicine Companies,Diagnostic Centre

Skill:

Fields of Skill	Description
• Communication • Event Management • Health and Nutrition • Leadership and teamwork • Volunteer	Demonstrated strong skills in event management and coordination through volunteering in ICT and Nutrition Olympiads. Proven leadership as a District Ambassador, with experience in nutrition awareness initiatives, teamwork, community engagement, and effective communication.

Language Proficiency:

Language	Reading	Writing	Speaking
English,Bangla,	High	High	Medium

Personal Details :

Father's Name : Chitto Ranjan howlader
 Mother's Name : Sabita Rani
 Date of Birth : 8 Aug 1998
 Gender : Female
 Marital Status : Married
 Nationality : Bangladeshi
 Religion : Hinduism
 Permanent Address : South Rana pasha, Nalchhiti, Nalchhiti, Jhalakathi 8420
 Current Location : Dhaka
 Blood Group : B+

Reference (s):

Name : Tapash Biswas
 Organization : Bangladesh Development Bank PLC
 Designation : Principal Officer
 Primary Mobile No : 01759929170
 Relation : Relative