

Resume of

NASRIN AKTER

Mailing Address:

c/o- Mannan Miar bari, Moddham Karimpur,

Sonapur, Sadar, Noakhali.

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Career objective

To build up my career in the reputed organization where there is immense scope to work and prove one's expertise and to maneuver positive contribution in the organization by sincerely accomplishing the duties and responsibilities assigned to me.

Work Experiences

Project/organization : Livelihoods Improvement of Urban Poor Communities (LIUPC) project

Designation : Project Editor

Membership Number : 390070291002

CDC : Sripur

Zone : Noakhali Sadar

Serving period : July 2020 – June 2024

Computer Skill

- ✓ Microsoft Word
- ✓ Microsoft Excel
- ✓ Microsoft Power Point
- ✓ Microsoft Excess

Academic Qualification

Masters of business Administration (M.B.A)

Institute : Noakhali govt. college
Subject : Accounting
Passing year : 2019
CGPA : 3.19(out of 4.00)
University : national University

Bachelor of Business Studies (B.B.S)

Institute : Noakhali govt. college
Subject : accounting
Passing Year : 2014
Result : Second class
University : national university

Higher Secondary certificate (H.S.C)

Institute : Noakhali Govt. Girls College
Group : Business Studies
Passing Year : 2011
Result : 3.90 (out of 5.00)
Board : Comilla

Secondary School Certificate (S.S.C)

Institute : Ahmodia Model High School
Group : Business Studies
Passing Year : 2009
Result : 4.25 (Out of 5.00)
Board : Comilla

Personal Details

Father's Name : Abdul mannan
Mother's Name : Achia Khatun
Permanent Address : C/O- Mannan Miar Bari, Vill: Moddham
Karimpur, Post: Sonapur 3802, P.S: Noakhali Sadar, Dist: noakhali
Date of Birth : 30th December 1992
Religion : Islam
Nationality : Bangladeshi
Marital status : Married
Sex : Female
Height : 5'4"
NID : 7784350212

Language Proficiency

- Better Bengali Communication Skill
- medium Command in written & spoken English

Reference

NAME	: Md Parvez
ORGANIZATION	: Home Ministry
DESIGNATION	: ATSI-177
ADDRESS	: Sadar Traffic, District Police Lines, Comilla
MOBILE	: 01818830935
EMAIL	: parvezislam55@gmail.com
RELATION	: Relative

Declaration

I hereby declare that all the information provided above is true and correct to the best of my knowledge.

Nasrin Akter

Signature