

Resume Of Md. Helal Uddin

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Career Objective

Interested to do work in any Company where organizational ability can promote and stimulate personal development or Professional growth. I would also like to implement my learning where I can prove my skill and proved as an appropriate person for the job. I have Strong communication skill and have a positive can-do attitude. I have enough ability to take challenges in any professional job.

Academic Profile

Secondary School Certificate (S.S.C)

Institution : Dad Pur Gargari High School
Group : Science
Board : Rajshahi
Passing Year : 2005
Result : 4.56 (Out of 5)

Higher Secondary Certificate (H.S.C)

Institution : Abdul Gani College
Group : Business Studies
Board : Rajshahi
Passing Year : 2007
Result : 4.30 (Out of 5)

Bachelor of Social Science (B.S.S)

Institution : Rajshahi College, Rajshahi
Department : Sociology
Board : National University
Passing Year : 2012
Result : 2nd Class (Held in 2015)

Masters of Social Science (M.S.S)

Institution : Rajshahi College
Department : Sociology
Board : National University
Passing Year : 2013
Result : 1st Class (Held in 2016)

Language Skill

- Bengali (Mother tongue).
- English (Have a good command in speaking, listening, reading and writing) .

Computer Skill

- Ms. Word, Ms. Excel, Ms. Excess, Ms. Power Point, Photoshop & Online Browsing .

Experince

- Executive Officer, HR & ADMIN Dpt. "IST ENGINEERING LTD."
- During from 05th December' 2023 to 05th February' 2025.

Personal Details

1. **Name** : **Md. Helal Uddin**
2. **Father's Name** : **Md. Chandar Ali**
3. **Mother's Name** : **Mt. Hosne Ara Begom**
4. **Permanent Address** : **Vill: Sharerhat , P.O: Bangari(6420),
P.S: Bagha, Dist: Rajshahi .**
5. **Present Address** : **Vill: Sharerhat , P.O: Bangari(6420),
P.S: Bagha, Dist: Rajshahi .**
6. **Date of Birth** : **30-11-1990**
7. **Nationality** : **Bangladeshi (by birth).**
8. **Religion** : **Islam.**
9. **NID** : **3724709542**
10. **Marital Status** : **Married.**
11. **Height** : **5 Fit 7 Inch.**

Date :

Md. Helal Uddin