



Curriculum Vitae

Of

Sabbir Shah

House #21, Road #01, shakertek

Adabor, Mohammadpur, Dhaka-1207

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Contact Mobile: 01703736318

CAREER OBJECTIVE

To build up a challenging and rewarding career in an organization that provides structured carrier advancement within at competitive and environment and willing to take challenging opportunities with self-confidence.

EDUCATIONAL QUALIFICATION

Bachelor of Social Science (BSS)

- Institute : Dhaka Model College
- Group : Business Studies
- Board : Dhaka
- Year of Passing : 2023
- Result : 3.50

Higher Secondary Certificate (HSC)

- Institute : Jalla Union Ideal College
- Group : Business Studies
- Board : Barisal
- Year of Passing : 2019
- Result : GPA 4.76

Secondary School Certificate (SSC)

- Institute : Barapaika High School
- Group : Business Studies
- Board : Barisal
- Year of Passing : 2016
- Result : GPA 4.55

Junior School Certificate (JSC)

- Institute : Gov Goila Model High School
- Board : Barisal
- Year of Passing : 2013
- Result : GPA 4.25

SKILLS/COMPETENCIES:

- Operating system : Windows 7, 10
- Word Processing : MS Word
- Stoical Software : Excel, Access, Web Design & Development
- Presentation Softr : MS Power Point
- Internet : Internet Browsing, Gmail etc.
- Also have knowledge on computer hardware asswmbling.

PERSONAL QUALIFICATIONS:

- Fluent in English - reading and writing Bangla - Mother tongue, Hindi - listening and Speaking.
- Excellent interpersonal and communication capability.
- Excellent management, organizing and coordination capability.
- Ability to easily assimilate new ideas, concepts and methods, dedicated innovative and self-motivated team player.

- Strong oral and written communication, interpersonal, creative and leadership skills, Excel in both independent and team work environment.

PERSONAL DETAILS:

Name : Sabbir Shah
 Father's Name : MD. Jafar Shah
 Mother's Name : Salma Begum
 Present Address : House#21, Road#01, shakertek Adabor, Mohammadpur, Dhaka-1207
 Permanent Address : Vill + Post- Barapaika, Upazilla- Agailjhara, Bistrict- Barisal.
 Date of Birth : 02 Feb 2001
 Religion : Islam
 Marital Status : Single
 Nationality : Bangladeshi
 National ID No : 1958457929
 Mobile : 01703736318
 Blood Group : O+

WORK XNPERIENCE (04 years): Research

- Designation : **Computer Operetor**
- Name of Organization : Unnyan Dhara, The Research and consultancy Hub.
- Project Name : Esabishment/Re-establishment of Srakari Shishu Paribar and Baby Home.
- Duration : 2020-2021

- Designation : **Auditor**
- Name of Organization : Unnyan Dhara, The Research and consultancy Hub.
- Project Name : Esabishment/Re-establishment of Srakari Shishu Paribar and Baby Home.
- Duration : 2020-2021

- Designation : **Computer Operetor**
 - Name of Organization : Unnyan Dhara, The Research and consultancy Hub.
 - Project Name : Constructon of all Districts Muktijoddha Complex Project (2nd Revised) By Ministry of Planning.
 - Duration : 2021-2022
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- Designation : **Auditor**
 - Name of Organization : Unnyan Dhara, The Research and consultancy Hub.
 - Project Name : Constructon of all Districts Muktijoddha Complex Project (2nd Revised) By Ministry of Planning. (IMED)
 - Duration : 2021-2022
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- Designation : **Computer Operetor**
 - Name of Organization : Unnyan Dhara, The Research and consultancy Hub.
 - Project Name : The Fourth Primary Education Development Program. By Ministry of Planning (IMED)
 - Duration : 2021-2022
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- Designation : **Auditor**
 - Name of Organization : Unnyan Dhara, The Research and consultancy Hub.
 - Project Name : The Fourth Primary Education Development Program. By Ministry of Planning (IMED)
 - Duration : 2021-2022
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- Designation : **Computer Operetor**
 - Name of Organization : Unnyan Dhara, The Research and consultancy Hub.
 - Project Name : DLI Verification 9.7, 10, 10.1, By Ministry of Planning (IMED)
 - Duration : 2022-2023

- Designation : **Auditor**
- Name of Organization : Unnyan Dhara, The Research and consultancy Hub.
- Project Name : DLI Verification 9.7, 10, 10.1, By Ministry of Planning (IMED)
- Duration : 2022-2023

- Designation : **Computer Operetor**
- Name of Organization : Unnyan Dhara, The Research and consultancy Hub.
- Project Name : Construction of Herring Bone Nond (HBB)Road for sustainable Rural Earthen Road. By Ministry of Planning (IMED)
- Duration : 2023-2024

- Designation : **Auditor**
- Name of Organization : Unnyan Dhara, The Research and consultancy Hub.
- Project Name : Construction of Herring Bone Nond (HBB)Road for sustainable Rural Earthen Road. By Ministry of Planning (IMED)
- Duration : 2023-2024

- Designation : **Teacher**
- Name of Organization : Bangladesh buro
- Project Name : Boysko Sikkha
- Duration : 2017-2018

Sign

Date: