

RESUME

OF

KAMANA CHOWDHURI



Mailing Address:

Vill: Kulbaria, PO: Adarsha Andulia,
Up: Harinakundu, Dist: Jhenaidah
Cell Phone# 01765-564890
Email:kamanachy2008@gmail.com

Career Objective

- To build up career in the field where my competency can be developed.
- To choose a career that involves challenges and opportunity for self development.
- To develop career in a private organization and large working group.
- To be hard working.
- Willing to utilize conceptual and analytical skills to pursue a long term career in any organization to convey personal gratification.

Educational Qualifications:

Masters of Business Administration (MBA)

University : National University
Institution : Kushtia Govt. College, Kushtia
Discipline : Management
Duration : 1 year
Result : 3.47 (out of 4.00)
Passing Year : 2015

Bachelor of Business Administration (BBA)

University : National University
Institution : Kushtia Govt. College, Kushtia
Discipline : Management
Duration : 4 years
Result : 3.14 (out of 4.00)
Passing Year : 2014

Higher Secondary School Certificate (HSC)

Institution : Saleha Begum Mohila Degree College
Board : Jessore
Discipline : Business Studies
Result : GPA: 4.20 (out of 5.00)
Passing Year : 2010

Secondary School Certificate (SSC)

Institution : Charumonnesea Girls High School
Board : Jessore
Discipline : Business Studies
Result : GPA: 4.06 (out of 5.00)
Passing Year : 2008

Job Experience :

Institute Name : Manabik Shahajjo Sonogsta (MSS)
Post : Branch Accountant
Duration : 4 Months
Location : Boraigram, Nator.

Computer Literacy:

- ❖ Operation System Windows-xp,7,8
- ❖ MS-Word
- ❖ MS-Excel
- ❖ Power Point
- ❖ Internet Browsing & E-mailing

Language Proficiency:

- ❖ Fluent in speaking both English & Bengali.
- ❖ Excellent writing and reading abilities both Bengali & English.
- ❖ Capable to writing and speaking Bengali & Professional way with natural flow.

Special Interest:

- ❖ Reading Books.
- ❖ Traveling new places.
- ❖ Communication with common people.
- ❖ Continuous knowledge building as a means of professional development.

Personal Information

Name	: Kamana Chowdhuri	
Father's Name	: Abdur Razzak	
Mothers' Name	: Jesmin Akter	
Date of Birth	: 06 th Merch 1992	
Nationality	: Bangladeshi (By Birth)	
Religion	: Islam	
Marital Status	: Married	
Sex	: Female	
Height	: 5'-2"	
Phone No	: 01765-564890	
National ID	: 1496874783	
Permanent Address	: Vill: Kulbaria Up: Harinakundu,	PO: Adarsha Andulia Dist: Jhenaidah
Present Address	: Vill: Kulbaria Up: Harinakundu,	PO: Adarsha Andulia Dist: Jhenaidah

Reference:

- | | |
|--|---|
| 1. Md. Mozibur Rahman
SPO
Agrani Bank Ltd.
Rayer bazar, Branch, Dhaka
Contact: 01617714419 | 2. M I Nahil
Program Manager
Development Cooperation
Australian High Commission,
Dhaka-184, Gulshan Avenue,
Gulshan-2, Dhaka.
Email: imam.nahil@dfat.gov.au
Contact: 01713036912 |
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I, hereby, solemnly affirm that above mentioned information is true to the best of my knowledge.

Signature of Candidate

Kamana Chowdhuri

Kamana Chowdhuri

Date: