

RESUME OF

RUMENA BEGUM

Mobile: 01726347934

Mailing Address: Boliarbag,
Moulvibazar Sadar -3200, Moulvibazar.



CAREER OBJECTIVES

Intend to work in a challenging and competitive environment where strong sense of responsibility and commitment is required: Learning, growing and achieving the higher level in the hierarchy of the organization.

ACADEMIC QUALIFICATION

Bachelor of Airts (B.A)

Subject : B.A (Pass Course)
Result : G.P.A- 2.74
Passing Year : 2017
Institute : Moulvibazar Govt College
Board : National University

Higher Secondary Certificate (H.S.C)

Group : Humanities
Result : G.P.A- 3.60
Institute : Moulvibazar Govt College
Board : Sylhet
Passing Year : 2014

Secondary School Certificate (S.S.C)

Group : Humanities
Result : G.P.A- 3.88
Institute : Shah Helal High School
Board : Sylhet
Passing Year : 2012

ABOUT MYSELF

I am an enthusiastic, hardworking, trustworthy, self motivated and capable to work under pressure and friendly person.

COMPUTER SKILLS

- ◆ Operation Windows 95, 98, 2000, XP, Windows 7 & Windows 8 .
- ◆ Application: MS Word, MS Excel, MS Power point.
- ◆ Internet Application & E-mail
- ◆ Graphic Designing : Photoshop, Illustrator etc .

PERSONAL INFORMATION

- ◆ **Name** : **Rumena Begum**
- ◆ **Father's Name** : **Monoy Miah**
- ◆ **Mother's Name** : **Somerun Nessa**
- ◆ **Permanent Address** : **Boliarbagh Post- Moulvibazar Sadar -3200
Upz- Moulvibazar, Dist- Moulvibazar.**
- ◆ **Date of Birth** : **07th July, 1996**
- ◆ **Home District** : **Moulvibazar**
- ◆ **Nationality** : **Bangladeshi (by birth)**
- ◆ **Gender** : **Female**
- ◆ **Blood Group** : **B⁺ (ve)**
- ◆ **Religion** : **Islam (Sunni)**
- ◆ **Marital status** : **Married**
- ◆ **National ID No** : **7351712083**

Certification

I certify that to my knowledge, all the information stated above correctly describe my qualification, experiences and me.



Rumena Begum

Date: