

MD. SAHAREYA ASIF

DOB : 16 October, 1998

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Savar Cantonment, Savar, Dhaka -1344



OBJECTIVE

With a commitment to positivity, honesty, truthfulness, respect, and diligent work, I aspire to channel my passion for technology and creative problem-solving skills into a dynamic organization. Simultaneously, I aim to consistently broaden my knowledge and expertise in emerging trends and advancements.

EDUCATION

- **(MBA)** Master of Business Administration in **(Management)**
University of Dhaka, Affiliated Govt. Bangla College
CGPA - 3.31/ 4.00; Passing Year 2022
- **(BBA)** Bachelor of Business Administration in **(Management)**
University of Dhaka, Affiliated Govt. Bangla College.
CGPA - 3.06/ 4.00; Passing Year 2021
- **(HSC)** Higher Secondary Certificate **(Business Studies)**
Jahangirnagar University School & College
GPA - 4.42/ 5.00; Passing Year 2017
- **(SSC)** Secondary School Certificate **(Business Studies)**
Savar Cantonment Board High School
GPA - 3.94/ 5.00; Passing Year 2015

TOOLS

- Microsoft Office (Word, Excel, PowerPoint)
- Canva

ADDITIONAL QUALITIES

- Good Communication Skill
- Team Player
- Able to Work Under Pressure
- Negotiation Skill
- Good Presentation Skill

LANGUAGE PROFICIENCY

Bangla (Native) and English (Fluent)

REFERENCE

- | | |
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| ■ MD. Shahalam
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EXPERIENCE

- Executive - Account Services at Shwapno Shopping Mall (January to December 2023)
- Engage in different projects and perform various UAT withing function and cross-function.
- Input and verify customer's data in the system.

SHORT COURSES

- Human Resource Management from Saylor. Org Academy (November, 2023)
- Computer Fundamental & Office Application from Grameen Shikkha (December, 2021)

CO-CURRICULAR ACTIVITIES

- Member of Govt. Bangla College Debating Society
- Organizer of Govt. Bangla College Management Dept. Study Tours, Discussion, Seminar & Academic Programs with Our Team

I do hereby declare the truth and authenticity of the above informations.

Signature