

MD Shariful Islam

Village : Gosra, Post : Chowddoburia (8420) Police Station : Nalchity, District : Jhalokathi
+8801318408777 | bmhasan5796@gmail.com



Objective

I am looking for a challenging job with a rapidly growing organization that can provide me with a range of goals and job objectives within a contemporary and economical business setting.

Experience

Deputy Manager & Accounts

01.02.2025 - Running

Falgu Sandhani Limited

Maintaining records of all financial transactions of the company. Prepared vouchers and posting them properly in cash books and ledgers. Maintain separate project-based accounts. Bank related work (LC related work, Govt. A.challan, or NBR challan related work, RTGS, BEFTN, etc) Prepare Monthly, Half yearly & Yearly financial report. Bank reconciliation statement. Vat tax related work (TDS / VDS)

Sr. Executive (Accounts & Audit)

15.04.2022 - 31.01.2025

Akij Group

Supervise all types of vouchers related to the organization's income, expenses and adjustments. Maintain separate project-based accounts. Posting daily organized transactions to cash book, ledger book and sub-ledger book. Internal Auditing on store and purchase department. Market valuation, price rate quotation checking. Expenditure compare with budget. Banking & vat tax related work.

Assistant Relationship Officer.

01.05.2019 - 30.11.2020

Dutch Bangla Bank Ltd

Encouraging customers to take out various types of mortgage loans and collecting appropriate documents.

Education

Course / Degree	School / University	Grade / Score	Year
SSC	Boalia JM Secondary School.	4.06	2012
HSC	Dopdapia Union Degree College.	4.5	2014
BBA	National University	2.81	2019
MBA	National University	2.78	2020
Master's Degree in ICT	National University	3.00	2020

Skills

MS Excel, MS Word, Power point, ERP 9, Problem solving & decision making.

Interests

Playing cricket, Singing, Participate in social work.

Languages

Read: Bangla & English. Write : Bangla & English. Speak : Bangla & English.

Reference

Md. Rasul Uddin - Akij group

Head of Project

01711827898

Sri. Kashab Chandra Majumdar. - Mohammadia Group

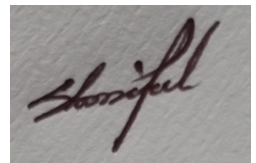
General Manager

01713368835

Md. Mijanur Rahaman Khan. - Govt. BM College.

Professor, Accounting Department.

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