

RESUME OF MD. BORHAN UDDIN



Mailing Address:

Vill- Tarafchar Para, P.O- Charpara

P.S- Ishwarganj, Dist- Mymensingh.

Mobile: 01603-778411

E-mail: mdborhanuddinammc026@gmail.com

Career Objective

To enter in well-reputed organization having the intention to work with honesty, sincerity and to learn, grow eventually take greater responsibilities and to face challenges of the time and to gain experience skill successful career where nice working environment, decision making opportunities, qualities of good carrier may be assured Also willing to work in an environment where is an opportunity for self-assessment and improvement in both individual and group jobs, which face critical challenges.

Working Experience

- Worked as a Senior Distribution HR Department at Diganta Sweaters Limited at Gazipur from 1st January, 2017 to 27th February, 2019.

Job Responsibilities:

- Develop and implement HR strategies aligned with the distribution department's operational goals.
- Manage workforce planning and resource allocation across distribution centers.
- Oversee recruitment, onboarding, and retention of distribution staff and field personnel.
- Ensure compliance with labor laws, health & safety regulations, and organizational policies.
- Conduct training and development programs tailored for logistics and distribution teams.
- Monitor performance management systems and provide coaching to supervisory staff.

Value Offered

- Able to work under challenging environment and in under pressure.
- Good organization and interpersonal communication skill, and able work independently with minimal day to day supervision.
- Good academic background and strong analytical ability.
- Capacity to manage increasing responsibility and diversity under time constraints.

**Academic
Qualification**

Master of Business Administration (M.B.A)

Subject : Management
Session : 2022-23 (Continue)
University : National University
Institute : Govt. Anandamohan College

Bachelor of Business Administration (B.B.A) Honors

Subject : Management
Passing Year : 2022
Result : 3.00 (Out of 4.00)
University : National University
Institute : Govt. Anandamohan College

Higher Secondary Certificate (H.S.C)

Group : Accounting
Passing Year : 2016
Result : 4.79 (Out of 5.00)
Board : BTEB
Institute : Islamia Technical & BM College

Secondary School Certificate (S.S.C)

Group : Science
Passing Year : 2014
Result : 5.00 (Out of 5.00)
Board : BTEB
Institute : Islamia Technical & BM College

**Language
Proficiency**

- ❖ Excellent writing and verbal communication skills both in English and Bengali.

**Computer
Proficiency**

- ❖ Basic Computer Training: MS Office Application & Internet Browsing. (06 Months Training)
- ❖ Database Programing

Strengths

- ➡ Can lead and work with a team.
- ➡ Flexible with changing environment.
- ➡ Good communication skills.

Hobbies

- Reading Book Story, News Paper
- Gardening
- Traveling
- Photography & Games etc.

**Personal
Details**

Name : Md. Borhan Uddin
Father's Name : Md. Nazim Uddin
Mother's Name : Mst. Rokeya Khatun
Sex : Male
Marital Status : Single
Religion : Islam
Date of Birth : 12th November, 1998
Blood Group : B(+)
Height : 5'6''
Nationality : Bangladeshi (By birth)
NID No. : 5555488229

**Permanent
Address**

Vill- Tarafchar Para
P.O- Charpara
P.S- Ishwarganj
Dist- Mymensingh.

Declaration

I do hereby declare that all the statements made above are true, correct and complete to the best of my knowledge.

Date:

(Md. Borhan Uddin)