

RESUME

OF

MD BILLAL HOSSEN

Shamlasi Kolatiya Para, Savar, Dhaka-1310, Bangladesh.

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SUMMARY:

To obtain opportunity in this sector I am mentally and physically capable to take challenge. I try heart and soul to flourish my career and devoted myself in this profession. I want to help people with my knowledge and work experience to communicate and be inclusive in the society. For this purpose have submitted all my personal and academic information which is absolutely right.

EDUCATION:

Bachelor of Business Administration (B.B.A)

Institute : Dhaka College
Result : CGPA- 3.12 (out of 4.00)
Subject : Accounting & Information System
Session : 2019-20

Higher Secondary Certificate (HSC)

Institute : Mohammadpur Govt. College
Result : GPA 4.42 Out of 5.00
Group : Business Studies
Board : Dhaka
Passing Year : 2019

Secondary School Certificate (SSC)

Institute : Shamlapur High School
Result : GPA 4.27 Out of 5.00
Group : Business Studies
Board : Dhaka
Passing Year : 2017

SKILLS:

- ☐ Self-confident and being positive.
- ☐ Energetic.
- ☐ Goal oriented and self-motivate.
- ☐ Ability to work efficiently in stress environment.

LANGUAGE:

Bengali: Native Language

English: Intermediate

Hindi: Elementary.

PERSONAL INFORMATION:

Father's Name : Md. Kalu Mia
Mother's Name : Beauty Begum
Permanent Address : Shamlasi Kolatiya Para, Savar,
Dhaka-1310, Bangladesh.
Date of Birth : 10th November 2000
NID Number : 691 206 4208
Religion : Islam
Marital Status : Unmarried
Height : 5'-5"
Weight : 65 Kg
Blood Group : A+ve
Nationality : Bangladeshi

KEY QUALIFICATIONS:

- ☐ Honesty, devotion, trustworthiness and diligence.
- ☐ Good presentation skill and bears positive attitude in mind.
- ☐ Ability to work under pressure, keeping the high level of quality and quantity of services.
- ☐ Strong appetite for leading and honest life with dignity.
- ☐ Capable to build up relation with any status of people.

SPECIALIZATION:

- Adaptability
- Microsoft Excel
- Microsoft Office
- Desire to learn along with professional drive
- Microsoft PowerPoint
- Mindset to work under pressure
- Communication skills

REFERENCES:

Md. Nasir Uddin
Associate Professor
Department of Accounting
Dhaka College
Dhaka, Bangladesh.
Cell: 01914-494888

Sayeed Mohammad Suvro
Lecturer
Chandpur Govt. College
Chandpur, Bangladesh.
Cell: 01648-784414

DECLARATION:

I do hereby declare that the above information is true and correct to the best of my knowledge.

(MD BILLAL HOSSEN)