

Curriculum Vitae

Name: Tahmina Akter
Address: Village: Joair, P.O: Auliabad, Kalihati, Tangail
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Career Objective

To start my professional career in a reputed organization where I can apply my knowledge, learn new skills, and contribute effectively to organizational success through honesty, dedication, and teamwork.

Career Summary

A motivated and responsible fresher eager to begin a professional career. Possesses strong communication, adaptability, and problem-solving skills. Committed to continuous learning, teamwork, and delivering quality results in any assigned role.

Special Qualification

- Strong communication and interpersonal skills
- Proficient in MS Word, Excel, and PowerPoint
- Fast learner with a positive attitude
- Responsible, honest, and self-motivated
- Good time management and organizational ability
- Able to work both independently and in a team

Educational Qualification

Exam Name	Board / University	Group / Subject	Passing Year	Result
MSS	National University	Social Work	2024	CGPA 3.06 out of 4
Honors	National University	Social Work	2022	CGPA 3.26 out of 4
HSC	Dhaka	Science	2015	GPA 3.75 out of 5
SSC	Dhaka	Science	2013	GPA 4.38 out of 5

Achievements

- Achieved good academic results throughout educational career
- Completed basic computer training course successfully
- Participated in school/college events and volunteer activities
- Recognized for honesty, punctuality, and teamwork

Personal Information

Father's Name	MD. AHSAN HABIB
Mother's Name	ZAHURA BEGUM
Date of Birth	17 December 1998
Nationality	Bangladeshi
Religion	Islam
Gender	Female

Marital Status	Single
Blood Group	B+
National ID No	3754750275
Present Address	Village: Joair, P.O: Auliabad, Kalihati, Tangail
Permanent Address	Village: Joair, P.O: Auliabad, Kalihati, Tangail

Declaration

I hereby declare that the above information is true and complete to the best of my knowledge and belief.

Signature: 