



ASADUL ISLAM

Father's Name: Md Jamal Uddin
Mother's Name: Sajeda Begum
Marital Status: Unmarried
Religion: Islam
NID: 7365049571
Nationality : Bangladeshi
Village: Lokkhondia
Post Office: Holudbaria (7721)
Upazila: Pangsha
District: Rajbari

asadul7084@gmail.com
01705997084
DOB 27 November, 1998

Objective

To build a career in a reputable organization where I can utilize my skills and experience in production and microfinance, contribute to organizational success, and develop my professional career through dedication, hard work, and continuous learning.

Experience

Fashion Support Limited

4 March 2019 - 10 April 2023

Input Man and Assistant Supervisor

Managed and recorded daily production input data accurately
Supplied materials to production lines as per requirement
Maintained coordination with production team to ensure smooth workflow
Monitored production progress and reported to supervisors
Maintained proper documentation and records of materials and output
Ensured timely input supply to meet production targets

Grameen Bank

1 August 2024 - 1 November 2024

Probationary Centre Manager

Managed microfinance operations at the field level
Collected loan installments from clients and maintained accurate records
Conducted regular group meetings with borrowers
Monitored loan disbursement and recovery activities
Built strong relationships with clients and ensured customer satisfaction
Verified client information and assessed loan eligibility
Prepared daily and monthly reports for branch management

Education

National University

BSS(Honors)
Department- Economics
Passing Year- 2022 — CGPA 2.92 out of 4.00

Machpara College

HSC
Department- Humanities
Passing Year- 2018 — GPA 4.00 out of 5.00

Maspara High School

SSC
Department- Commerce
Passing Year- 2016 — GPA 4.44 out of 5.00

Skills

- Core Skills:

- * Strong communication and interpersonal skills

- * Fieldwork and client management

- *Teamwork and leadership ability

- *Ability to work under pressure

Technical & Job Skills:

- *Production data management and reporting

- *Microfinance operations and loan collection

- *Documentation and record keeping

Personal Skills:

- *Quick learning ability

- *Time management

- *Problem-solving skills

- *Positive attitude and adaptability

Reference

Abu Hasnat M. Ehsanul Khan - Assistant Professor
Machpara College
01303441690

Saidul Sheikh - GPQ
Fashion Support Limited
01912-002616

Language

Bangla, English

Signature:



Asadul Islam
