

CURRICULUM VITAE

BIPLOBI RANI

 Mobile: 01751115497

 Email: biplobirani94@gmail.com

Present Address:

Village: Uttorvag, Post Office: Adampur,

Upazila: Kamalgonj, District: Moulvibazar, Bangladesh

Permanent Address:

Village: Uttorvag, Post Office: Adampur,

Upazila: Kamalgonj, District: Moulvibazar, Bangladesh

Career Objective

A motivated and responsible fresher seeking an entry-level position as a Customer Care Executive, Sales Executive, Marketing Assistant, or Office Executive, where I can utilize my communication skills, customer handling ability, and basic computer knowledge to contribute to organizational success while developing my professional career.

Educational Qualification

Bachelor of Arts (Honours)

Subject: Philosophy

National University, Bangladesh

Passing Year: 2017

CGPA: 2.98

Higher Secondary Certificate (HSC)

Group: Humanities

Passing Year: 2013

GPA: 4.00

Secondary School Certificate (SSC)



Group: Humanities

Passing Year: 2011

GPA: 3.63

Work Experience

Fresher

No formal job experience yet; however, highly motivated, quick learner, and eager to build a professional career.

Key Skills

Customer Handling & Client Support

Sales & Call Center Communication

Basic Marketing Knowledge

Social Media Handling

Basic Computer Operation

Strong Communication Skills

Ability to Work Under Pressure

Training & Certification

Computer Basic Course

Duration: 6 Months

Language Proficiency

Bangla – Fluent

English – Basic Communication

Personal Information

Date of Birth: 21 September 1994

Gender: Female

Marital Status: Married

Nationality: Bangladeshi

Reference

Mintu Sum

Mobile: 01785568790

Declaration

I hereby declare that all the above information is true and correct to the best of my knowledge and belief.

Signature:

Biplobi Rani

Date: 01/01/2026_____