

CURRICULUM VITAE of

- Name : Most. Sayema Akter Nishi
- Mobile : +8801918-855587 | +8801621-770185
- E-mail : saymanishi1998@gmail.com
- Address : West Shewrapara, Mirpur, Dhaka



Career Objective

A results-driven and ambitious MBA graduate with a solid foundation in business administration specializing in Accounting, seeking an entry-level position in a reputed organization. Eager to apply my analytical, problem-solving, and communication skills to contribute to organizational success while enhancing my professional growth.

Educational Background

• Master of Business Administration (MBA)

- Institution : Dhaka Commerce College, Dhaka
- Department : Accounting
- Result : **3.09 (2022, Exam- 2025)**
- Session : 2021-22
- University : National University

• Bachelor of Business Administration (BBA)

- Institution : Dhaka Commerce College, Dhaka
- Department : Accounting
- Result : **3.00 (2021, Exam- 2023)**
- Session : 2017-18
- University : National University

• **HSC** in Business Studies, Shamsur Rahman College, Goshairhat, Shariatpur (4.17 out of 5.00, 2017)

• **SSC** in Business Studies, Idilpur Pilot High School, Goshairhat, Shariatpur (3.56 out of 5.00, 2015)

Skills & Competencies

- Proficiency in Microsoft Office (Word, Excel, PowerPoint)
- Strong analytical and problem-solving skills
- Excellent communication and interpersonal skills
- Ability to work under pressure and in a team environment
- Sense of good organizational behavior.

Language Proficiency

- Bengali: Excellent listening, speaking, reading, and Writing abilities.
- English: Fair listening, speaking, reading, and Writing abilities.

Personal Information

- Father's Name : Abul Khayer
- Mother's Name : Jahanara Begum
- Date of Birth : 10th May, 1999
- Nationality : Bangladeshi (by birth)
- Religion : Islam
- Marital Status : Married
- Blood Group : O⁺
- Gender : Female
- Permanent Address : Vill: Dhipur, P.O: Goshairhat, Dist: Shariatpur

References

- Aminul Islam
- Professor, Department of Accounting
- Dhaka Commerce College
- Mobile: +8801711305868

Declaration:

I declare that the information above is true to the best of my knowledge. If required and applicable, these documents can be supported by appropriate authentic Certificates/Papers.

Regards,

Most. Sayema Akter Nishi