

**Md. Monirul Islam**

Silvia House, Holding # 597

Dorikhorbona, Rajshahi

Phone: +880 1711 735009

Email: john.monirul@gmail.com

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**Professional Summary**

Experienced Finance and Management professional with over 10 years of experience in the manufacturing industry. Currently working as Manager at Nishat Industries, Rajshahi. Strong background in financial management, operations supervision, and team leadership. MBA in Finance from the University of Rajshahi with proven ability to contribute to organizational growth.

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**Work Experience****Manager****Nishat Industries (Steel Product Manufacturing Company)**

Rajshahi, Bangladesh

**2013 – Present**

- Manage financial operations, budgeting, and expense control
  - Prepare financial reports and support strategic financial planning
  - Supervise staff and ensure smooth daily operations
  - Coordinate with senior management for decision-making
  - Ensure compliance with company financial policies
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**Education****Master of Business Administration (MBA) – 2<sup>nd</sup> Semester.**

Department of Finance, University of Rajshahi

**Year:** 2013

**Bachelor of Business Studies (BBS) – Second Class**

Rajshahi College, Rajshahi

**Year:** 2009

**Higher Secondary Certificate (HSC) – Business Studies**

Rajshahi Government City College, Rajshahi

**GPA:** 2.40 | **Year:** 2005

**Secondary School Certificate (SSC) – Science**

Seroil Government High School, Rajshahi

**GPA:** 3.06 | **Year:** 2003

## Key Skills

- Management & Leadership
  - Team Supervision
  - Financial Management
  - Good Communication & Coordination
  - MS Office (Word, Excel, PowerPoint)
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## Certifications

### Advance Certificate Course in Computer

National Youth Training Center

**Grade:** A | **Year:** 2009

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## Language Proficiency

- Bengali: Fluent (Speaking & Writing)
  - English: Well conversant (Speaking & Writing)
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## Hobbies & Interests

- Playing cricket
  - Reading books
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## Personal Profile

- Father's Name: Late Muhammad Ali Jinnah
  - Mother's Name: Mrs. Nasima Begum
  - Date of Birth: 29<sup>th</sup> November 1988
  - Nationality: Bangladeshi
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## Declaration

I hereby declare that the above information is true and correct to the best of my knowledge.

**Signature:** Md. Monirul Islam

**Date:** \_\_\_\_\_